

Minutes of the 17th meeting of the Executive Committee of Alumni Association, H.B.T.I., Kanpur; held in the Rajiv Agha Memorial Conference Room, Room No. 1-161, H.B.T.I., Kanpur at 10.00 A.M. on Saturday 23rd August 2014.

The 17th meeting of Executive Committee, Alumni Association, H.B.T.I., Kanpur was held on the 23rd Aug 2014 at Rajiv Agha Memorial Conference Room, Room No. 1-161, H.B.T.I., Kanpur at 10.00 A.M.. The following members were present :-

(1) Shri Munish Kumar Jain	President
(2) Shri K.M. Agarwal	Vice President
(3) Shri Pramod Kumar Singh Rajput	Jt. Secretary
(4) Shri Vivek Mishra	Treasurer
(5) Shri R.K. Jalan	Member, Exec. Committee
(6) Shri S.P. Dehar	Member, Exec. Committee
(7) Shri Arvind Kumar Garg	Member, Exec. Committee
(8) Prof. R.P. Singh	Founder President, Ex- Officio Patron
(9) Prof. Raghuraj Singh	Prev. Secretary, Ex. Officio Member
(10) Shri Vijay Kumar Mishra	Spl. Invitee
(11) Shri Sanjay Garg	Spl. Invitee, Faridabad Chapter
(12) Prof. Rajive Gupta	Spl. Invitee
(13) Shri Brajesh Singh	Spl. Invitee
(14) Dr (Mrs) Indira Nigam	Spl. Invitee
(15) Dr (Mrs) Reena Singhal	Spl. Invitee
(16) Shri Sanjeev Bansal	Spl. Invitee

Prof. A.K. Nagpal, Director, H.B.T.I., Kanpur and Ex- Officio Patron of Alumni Association, H.B.T.I., Kanpur took some time out of his regular administrative schedule and attended the 1st Part of the meeting.

Minutes of the meeting are as follows :-

Item No. 1 – Confirmation of the minutes of 16th meeting of Executive Committee held on 13th July 2014 at the NSC, New Delhi.

The minutes of the 16th meeting of the Executive Committee held on the 13th July 2014 at 06.00 P.M. at the National Sports Club of India, New Delhi were read. Shri R.K. Jalan proposed confirmation of the minutes and the proposal was seconded by Prof R.P. Singh. The minutes were unanimously confirmed by the Executive Committee.

Item No. 2 – Action taken on the decision in the last meeting.

The committee expressed satisfaction over the actions taken in light of decisions taken in the Executive Committee meeting held on the 13th July 2013 at NSC, New Delhi. During discussions it was correctly pointed out that the Chapter wise data base of Alumni members is not available therefore it was unanimously accepted that a comprehensive list of all members be compiled with a distinct confirmation about their life membership contribution. The Executive plans to upload this list on the Web site. In order to ensure that emphasis is laid with a focused attention on each of the Chapters, individual responsibility has been assigned to members as per following details :-

- New Delhi Chapter Mr K.M. Agarwal and Mr S.P. Dehar
- Ghaziabad Chapter Mr P.K. Singh Rajput
- Faridabad Chapter Mr Sanjay Garg

- Meerut Chapter Mr Rakesh Kumar Agarwal
- Gurgaon Chapter Prof. R.P. Singh & Mr Dwijen Mathur
- Mumbai Chapter Prof. R.P. Singh & Mr Subhash Srivastava
- Chennai Chapter Mr S.P. Dehar
- Bengaluru Chapter Mr Manoj Kumar Gupta, Member Faridabad Chapter
- Dehradun & Hyderabad Chapter Mr P.K.S. Rajput
- Varanasi Chapter Mr Balram Kumar Upadhyay
- Lucknow Chapter Mr Ajay Kumar Tripathi & Mr Rajata Mehra
- UAE Chapter Mr Balram Kumar Upadhyay
- Kanpur Chapter Mr Arvind Kumar Garg & Mr Sanjeev Bansal

Although a few of these chapters have been vibrant in the past, the activity has diminished in the recent past. Efforts shall be made to revive them to full strength. Similarly, process of establishment of chapters in the other cities identified here-in-above shall be completed. After each of the chapter assumes a final shape with its office bearers; details shall be hosted on the web site and the chapters would be adequately represented in the Executive Committee.

Preparations for International Alumni Meet 2014 are under way and the E-mail list of all Alumni Members (Globally) is being prepared.

Item No. 3 – To approve the expenditure incurred since last Executive Committee Meeting.

The Audited Statements of Income and Expenditure with all Annexure of Accounts (As per statutory requirement) were presented in the Executive Committee meeting by Treasurer, Sh. Vivek Mishra. Prof. R.P. Singh proposed confirmation of Accounts which was seconded by Sh. R.K. Jalan. The Financial Statements were unanimously accepted. The Executive confirmed circulation of statements of A/C amongst members of the executive and subsequently for uploading on the official website for the convenience of all members of the Executive. It was also resolved that suitable expert opinion be sought on the statutory requirements for Registration under the appropriate sections of the Income Tax and Services Tax Department. Mr R.K. Jalan recommended the name of Sh. Dharmendra Srivastava, Sr. Counsel for Direct and Indirect Taxes, for honorary consultation. It was also decided that authenticated receipt books should be obtained and each amount received by the association should be correctly placed in appropriate A/c head. This job shall be completed by the treasurer, who confirmed that necessary action shall be taken within a week's time. The Executive also confirmed the re- appointment of **M/s Gupta Vaish & Company, Kanpur as the statutory auditors for A.Y. 2015-16** at the same remuneration which currently stands at Rs 4000/- (Rs Four Thousand only) each for Accounting and Audit work, respectively.

Item No. 4 – To discuss and decide the Convener and other modalities of International Alumni Meet 2014.

The issue was taken up in detail. The issue of mismatch in the silver jubilee batch having completed 24 years and their being felicitated for 25 years was taken up. This discrepancy has been there in our programs right from the beginning of this tradition of felicitating the silver jubilee batch. It was resolved that the tradition should continue without a zero year being put into place for correcting the anomaly. The terminology has already been changed to "**Felicitating of the nth batch on their 25th, 35th, 40th, 45th & 50th year onwards**". The International Alumni Meet 2014 shall be a two day event to be organized on the last Saturday/ Sunday of November 2014 as planned earlier.

Prof. Raghuraj Singh of the 1990 batch of Harcourtian's will be the co-ordinator for his batch of Alumni to come in large numbers. Being pre-occupied in several other important administrative activities of the Institute, he expressed his inability in taking up the additional responsibility as "Organising Secretary" for conduction of

the event and felicitation of 25th, 35th, 40th, 45th & 50th (+Onwards) Year Alumni. It was thus unanimously decided that the issue of nomination of "Organizing Secretary" be decided by the President in consultation with the other executive members.

It was also decided by the Executive Committee that sincere efforts shall be made to call in some heavyweight for the Inaugural ceremony. It would be great if the Chief Minister or the Governor is persuaded to become the chief guest for the meet. Other details of the program shall be worked out and communicated within the next fortnight.

Item No. 5 – To discuss and decide the modalities of 7th Annual General Body Meeting.

The 7th Annual General Body Meeting shall be held in the month of October 2014 and a notification shall be sent to this effect, separately.

Item No. 6 – To consider the request of Dr. Onkar Singh, Secretary, Alumni Association in light of his unavailability at Kanpur.

The issue was taken up for discussion in the Executive. It was resolved that since the remaining tenure of this executive body is left for just six months, therefore a change would not be advisable. Neither holding an election is easy/ beneficial at this stage, nor would the nomination of a Secretary be appropriate. Although the Committee is aware of the additional responsibility as Vice Chancellor Madan Mohan Malaviya University of Technology, Gorakhpur on Prof. Onkar Singh besides his unavailability at Kanpur, it was decided that he may be requested/ persuaded to complete his term as Secretary, Alumni Association, H.B.T.I., Kanpur from his office at Gorakhpur as per his availability. Also Sh. Vivek Mishra, presently Treasurer will look after the responsibility of Alumni Association Office in his absence.

Item No. 7 – To deliberate on the centenary celebrations of the Institute started from year 2013 as HBTI is completing 100 years in 2021.

The Executive Committee discussed in detail the modalities for organizing the Centenary celebrations in the year 2021 when H.B.T.I. would turn Hundred. Several ideas were discussed and the consensus opinion evolved round the following points :

- To establish a gateway account in a Nationalized/ Private Bank to facilitate easy collection from all parts of the world. The Account shall be named "**HBTI Centenary Contribution Fund**".
- To have a distinct proposal for creating an Infrastructural Asset for the Institute.
- To divide the programs being organized in the centenary year as small celebrations to be phased out over the entire year.
- To prepare a Calendar for centenary celebrations and we must obtain proposals from each Department to chalk out their individual strategy to make the event a grand success. The Faculty members, Alumni, Students and Staff at the Department to work as a motivated team of individuals working for predetermined objectives. Showcasing the achievements of each of the Departments, Road shows, seminars, conferences, journals, publications etc.

Item No. 8 – To institute the distinguished Alumni Award.

Distinguished Alumni award is already in place and is being awarded to Alumni of repute. The form for nomination/ application has been prescribed and has already been circulated. For the convenience of the entire Alumni fraternity, the nomination form shall be posted on the official web site. Moreover, it was resolved by the committee that the procedure for selection of the distinguished Alumni be strengthened/ streamlined and in order to do so a committee would be formed. It was unanimously resolved that the President shall be empowered to form the "Distinguished Alumni Selection Committee" consisting of at least

five members which would include the president and two other members of the Association. One eminent personality from the Education Sector (Preferably with Engineering background) and one member from the Industry, respectively. It was decided that Prof. RP Singh would assist him in finalization of "Distinguished Alumni Selection Committee".

Item No. 9 – Any other matter with the permission of Chair- Several issues were discussed at length during deliberations in the Executive Committee meeting. Details are as follows :-

- (i) The issue of resurrection/ revamping of various chapters was taken up in details. Chapters which had been very active in the past but the activity has ceased during the recent past shall be revamped. Plan was chalked out and responsibilities assigned which has already been elaborated at point no. (2) "Action Taken Report".
- (ii) The issue of publication of a News Letter was discussed. Dr (Mrs) Indira Nigam, Plastics Department who is also the Faculty I/c of literary council at HBTI, Kanpur took up the responsibility of helping in collection of data/ publication matter and the publication of a News Letter covering details of the wider fraternity of Harcourtian's covering the Alumni, Faculty, Staff and the Students.
- (iii) The issue of publication of a souvenir on the occasion of the International Alumni meet, Nov 2014 was discussed and it was decided that a souvenir shall be brought out to mark the occasion. Details of modalities including the tariff shall be worked out and communicated shortly along with the Invitation for the function.
- (iv) To strengthen the data base of the Alumni, it was decided that the placement cell, H.B.T.I. Kanpur and the Alumni Association, H.B.T.I., Kanpur may co-ordinate with various public sector undertakings for collection of data pertaining to our members working with them. This shall also go a long way in widening the scope of our association with them.

Meeting ended with thanks to the chair.

(P.K. Rajput)
Jt. Secretary

(Munish Kumar Jain)
President