



# ALUMNI ASSOCIATION

Harcourt Butler Technological Institute, Kanpur

(Registered under Societies Registration Act 1880, Reg No. 220/2007-08 Dated 31/05/2007. GSTIN 09AADTA3677N1Z6)

## MINUTES

### **37<sup>th</sup> EXECUTIVE COMMITTEE MEETING ALUMNI ASSOCIATION, HBTI, KANPUR**

The 37<sup>th</sup> meeting of the Executive Committee, Alumni Association- H.B.T.I., Kanpur was organised as a virtuals over "Google Meet" Digital Meeting platform on 27 Jan 2021 during 7:30 pm to 9:30 pm. Following EC members and invitees were present

1. Sh. B K Upadhyay, President, AA HBTI Kanpur
2. Sh. Rajnish Chandra Dikshit, Vice President, AA HBTI Kanpur
3. Sh. Vivek Mishra, Secretary, AA HBTI Kanpur
4. Sh. Mayank Jain, Treasurer, AA HBTI Kanpur
5. Sh. Radha Kant Jaiswal, EC Member, AA HBTI Kanpur
6. Sh. Rajeev Singhal, EC Member, AA HBTI Kanpur
7. Sh. Pravin Gupta, Joint Secretary & EC Member
8. Dr. R P Singh, Permanent Invitee
9. Sh. Munish Jain, Former President & Permanent Invitee
10. Sh. Ashish Kumar Saxena, Noida- Special Invitee
11. Sh. K.M. Agarwal, Former President & Permanent Invitee
12. Sh. Prasoon Verma, President, Bengaluru Chapter- Special Invitee
13. Dr. N K Srivastava, President, Chandigarh Chapter – Special Invitee
14. Prof. A V N Swamy, President, Hyderabad Chapter – Special Invitee
15. Shri Pramod Kumar Rajput, President New Delhi Chapter- Sp. Invitee
16. Sh. S P Dehar, Special Invitee
17. Sh. Vivek Verma, Co-opted Member
18. Sh. Vineet Gupta, Co-opted Member
19. Dr. Ghayas Ahmad Usmani, Special Invitee
20. Dr. Shishir Kumar Sinha, Co-opted Member
21. Sh. Puneet Kumar Vidyarthi, Faridabad chapter, Special Invitee
22. Sh. Rajiv Sikka, Special Invitee
23. Sh. Sanjay Garg, Faridabad Chapter- Special Invitee
24. Sh. Sudhir Kant, Bengaluru Chapter- Special Invitee
25. Sh. Vipin Shukla, New Delhi Chapter- Special Invitee
26. Sh. Yogesh Kr. Goel, North America Chapter- Special Invitee
27. Sh. Manoj Sahu, Pune Chapter- Special Invitee
28. Sh. Rakesh Kumar Goel, New Delhi Chapter- Special Invitee

Following EC Members and Co-opted members could not attend:

1. Ms. Swapnalekha Basak, EC Member, AA HBTI Kanpur (Leave Granted)
2. Sh. Sushil Kumar, EC Member, AA HBTI Kanpur (Leave Granted)
3. Dr. P K Kamani, In-charge Alumni Affairs, HBTU, Special Invitee

4. Sh. Rajendra Kumar Jalan, Vice Chairman “Centenary Celebrations Committee” and Permanent Invitee (Leave Granted)
5. Sh. Dwijendra Mathur, President Gurugram Chapter- Special Invitee (Leave Granted)
6. Sh. Ravindra Murthy, President Pune Chapter- Special Invitee
7. Sh. Devesh Kumar Garg, President, Faridabad Chapter- Special Invitee
8. Sh. P K Jain, Secretary, Chandigarh Chapter – Special Invitee
9. Sh. Sanjeev Bansal, President, Kanpur Chapter – Special Invitee
10. Sh. Himanshu Vasishtha, Secretary, Hyderabad Chapter – Special Invitee
11. Prof. Sunil Kumar Tiwari, Secretary, Delhi Chapter – Special Invitee
12. Dr. Neeta Awasthy, Co-opted Member
13. Sh. Neeraj Kumar, Co-opted Member
14. Sh. Indra Alok Saxena, Co-opted Member
15. Dr. Subhash Srivastava, Chapter coordinator, Mumbai & Invitee
16. Dr. Manvendra Singh Chauhan, Co-opted Member
17. Sh. Piyush Shukla, Co-opted Member
18. Sh. Chandra Shekhar Joshi, Invitee
19. Sh. Inder Preet Singh, Invitee
20. Sh. Indra Pal Yadav, Invitee
21. Sh. Asheesh Agrawal, Former EC Member- Special Invitee
22. Sh. A P S Rathore, President, Lucknow Chapter - Special Invitee/ His representative
23. Sh. Anshul Mathur, President, Mumbai Chapter-Special Invitee/His representative
24. Sh. Anoop Shukla, Co-opted Member
25. Sh. Tarun Verma, Co-opted Member, Chapter coordinator, Jaipur & Invitee
26. Sh. Sanjay Kumar, Co-opted Member, Chapter coordinator, Ahmedabad & Invitee (Leave granted)
27. Sh. Arun Dadda, Co-opted Member
28. Sh. Atul Shrivastava, Co-opted Member
29. Sh. Syed Arif Hussain Rizvi, Co-opted Member
30. Sh. Ved Prakash, Co-opted Member
31. Sh. Rajat Gupta, Co-opted Member
32. Sh. Farog Alam, Co-opted Member
33. Sh. Kanchan Kalra, Co-opted Member
34. Sh. Deepak Pant, Co-opted Member

The Executive Committee took note of all the members of Harcourtian family who departed in between 08 Nov 2020 and 27 Jan 2021 and paid homage to all whose names are known and also to those whose names are not known to the Secretariat by mourning for two minutes before starting the proceedings.

### **Agenda Point No. 37.01**

**(a) To consider and approve minutes of the 36th meeting of Executive Committee held on 08 Nov 2020.**

*Executive Committee took note of the minutes of 36<sup>th</sup> meeting of Executive Committee held on 08 Nov 2020. The minutes had been circulated to all members, no comment having been received, the Executive Committee unanimously approved the minutes which are being enclosed at Annexure-I.*

**(b) To consider the details of Action taken upon the decisions taken in 36<sup>th</sup> meeting of Executive Committee held on 08 Nov 2020.**

The members of Executive Committee noted the details of action taken on the decisions taken in 36<sup>th</sup> Executive Committee Meeting held on 08 Nov 2020. The details are as presented below;

Agenda Number	Agenda item Decision Taken	Action Taken
36.01	To consider and approve minutes of the 35 <sup>th</sup> meeting of Executive Committee held on 23 Aug 2020	Done/Approved
36.02	To consider the details of Action taken upon the decisions taken in 35 <sup>th</sup> meeting of Executive Committee held on 23 Aug 2020.	Done
36.03	To update members on current financial situation of Alumni Association and seek necessary budgetary approval pertaining to plans and initiatives planned after the 35 <sup>th</sup> EC Meeting held on the 23 <sup>rd</sup> Aug 2020. Presentation and approval of budget for Alumni Meet Nov 2020	Treasurer updated the EC members. Briefing Scholarships and Life Membership.
36.04	To appraise the members on the developments related to running program for enhancing employability, skill development & personality development for the present students of HBTU, Kanpur.	Done. Online portal for Industry and students job linkage is in progress. Webinars conducted.
36.05	To approve formation of new Chapters	No new Chapters were formed during this period.
36.06	To review progress by chapters on various alumni activities	Progress Report format approved. Details minuted.
36.07	To approve Report of Committee for selection of eligible students and mode of distribution of Scholarship.	Done. Documents completed & sent. Scholarship distribution approved.
36.08	Alumni has good social media presence in the form of Facebook Pages and linked.in page.  Facebook, LinkedIn pages rejuvenated. Sakshaatkaar series launched. Overwhelming response.	Review completed. Targets assigned. EC appreciative of the work done by the Social media team.
36.09	To consider and approve the initiatives for change in name and by laws of Alumni Association in respect to the change in status of HBTI Kanpur to HBTU Kanpur i.e. from an Institution to State University in continuation to agenda points 27.21 and 28.07 deliberated in 27 <sup>th</sup> and 28 <sup>th</sup> Executive Committee meetings respectively	Uploaded the draft approved in the 14 <sup>th</sup> AGM held on 29 <sup>th</sup> Nov 2020 on Website for comments.
36.10	To Review the progress of work for Alumni Meet 2020	Deliberations were completed. Meet organized with overwhelming success over virtual platform.

36.11	To consider and deliberate upon the Mission and Vision Statement of AA-HBTI Kanpur	Summary- The sole objective of the VMV for the Association is “Improvement in the benchmarks identified at the time of incorporation of Association”.
36.12	Any other matter with the permission of chair. May please be communicated to the Hon. President or the Secretariat at least two hours prior to the meeting.	The issue of distribution of Alumni Awards and amendment in the selection process was discussed.

### **Agenda Point No. 37.02**

#### **To consider and note the minutes of the 14<sup>th</sup> Annual General Body meeting held on 29<sup>th</sup> November, 2020 over virtual Platform.**

Executive Committee took note of the minutes of the 14<sup>th</sup> Annual General Body Meeting held on 29<sup>th</sup> November 2020 at HBTU, Kanpur/ Over Google Meet virtual platform. The minutes are being enclosed as Annexure-II.

### **Agenda Point No. 37.03**

#### **To deliberate upon the possibilities of extension in the forthcoming Centenary Celebrations (Planned during the period from Nov 2020 to Nov 2022) and formally conclude a plan of Action for the participation of Alumni Association.**

Following actionable activities have been identified and being proposed towards the role of Alumni Association in the forthcoming Centenary Celebrations :

**a) Centenary Committee appointed by HBTU has very little representation of AA.**

For a smooth & collaborative execution of Centenary events, it is highly desired that at least 5 more members of AA are part of the Centenary Committee. It was decided that HBTU administration shall be requested to include (by co-option) the office bearers of Alumni association and other notable alumni who are willing to contribute in the Centenary celebrations. **Secretary would send the letter to this respect at the earliest.**

**b) There is need for proper committee at Alumni Association level so as to coordinate the Centenary celebration at alumni level as well as HBTU Level. After collecting inputs from various quarters and senior alumni the following structure is being proposed for Centenary Celebrations Organization Committee**

**1. Executive/Apex Committee**

The Executive Committee, Alumni Association would be the apex committee which would be finalizing and executing the various program after collecting suggestion from all quarters so that there is inclusiveness of alumni in all fields.

2. **Advisory, Planning & Mentoring Committee (APM):** There is need for involving the senior alumni with vast experience in this field. Hence APM Committee would be comprising of following
- i) Dr. R.P. Singh,
  - ii) Dr Ashutosh Karnataka,
  - iii) Shri Munish Jain,
  - iv) Shri Yogesh Kumar Goel,
  - v) Shri Dwijendra Mathur,
  - vi) Shri Ashish Kumar Saxena
  - vii) Dr Subhash Srivastava,
  - viii) Shri Sudhir Kant (**Convenor**),
  - ix) Shri Nagendra Goel,
  - x) Shri Ajay Srivastava,
  - xi) Shri Rajiv Sikka

The committee would be meeting weekly/fortnightly based on their convenience. Members of EC opined that APM are be requested to assume the following task

- a) To suggest way and means to ensure that Centenary Celebrations (Spread over the period from 25<sup>th</sup> Nov 2020 to the 25<sup>th</sup> Nov 2022), are being held.
  - b) Prepare, finalize and submit a blue print of Centenary Celebrations with time lines.
  - c) To identify the role of Alumni Association viz-a-viz HBTU
  - d) Suggestions regarding the assigning of roles and responsibilities of individual Alumni Chapter's/ Individuals.
  - e) Suggestions or Mentoring of teams defined for individual roles (projects/ tasks) of the Alumni Association.
  - f) To suggest a mechanism for execution.
  - g) Suggestion for collecting the appropriate names for Alumni Award
  - h) Mapping of individual mentor with Execution groups.
3. **Centenary Invitation Committee:** To commemorate this life time event, the presence of dignitaries would Shri Munish Jain (Convenor), Shri R K Jalan, Shri Vinay Kumar Pathak, Shri Vivek Mishra and Shri P K Rajput would constitute Centenary Invitation Committee who would take all steps to ensure that VVIP guest are invited to various events. EC would help in all way. The Secretary EC, would coordinate with HBTU to ensure that proper letters are being sent to the VVIP dignitaries. These are honorary posts.
4. **Award SOP Committee:** The need was felt to prepare SOP for the Alumni Award to bring in more objectivity in selecting the proper candidates. Centenary Event must be utilized to recognize our distinguished alumni. For this the following members committee is formed to prepare the selection Criteria and the related SOP in this field. They can coopt alumni members if needed. **The committee would submit the reports by 10 March 2021 positively to the EC.**
- i) Shri S P Dehar (1976 PL)
  - ii) Shri Ravi Murthy (1976 ME)

- iii) Shri P K Rajput ( 1985 EE, Convenor of Committee)
- iv) Dr Neeta Awasthy (1988 EE)
- v) Shri Rajeev Singhal (1992 CE)

5. **Stamp & Coinage Committee:** To keep this historic moment engraved in memory, there is need for stamp and coin to commemorate this day. AA will lead to get 1000 Centenary coins minted in Indian Govt Mint in co-ordination with the H.B.T.U. Administration. AA will lead to get Stamp and First Day Cover released for this occasion. Secretary Alumni Association would liaison with HBTU Administration to write a letter to the concerned department in Post and Mint department. Hence following committee is made to follow up with concerned department. They can coopt alumni members if needed.

- i) Shri Rakesh Goel (1990 CS, **CONVENOR**)
- ii) Shri Shashank Saini (2006 CS)
- iii) Shri Himanshu Vashishtha (2011 ME)

6. **Souvenir Committee:** AA will lead to prepare a digital version of Coffee Table Souvenir, covering 100 years of glorious past of HBTU. The mode, funding, distribution and all logistic issues shall be finalized with the blue print. The committee would consists of

- i) Shri K M Dheer (1970 )
- ii) Mr Prashant Alekar (1979 ME),
- iii) Shri P K Kamani (1981 PT),
- iv) Shri Chintan Dixit (1991, CS),
- v) Smt Swapnalekha (1993 EE),
- vi) Dr Neelam Lohiya (2004 OT),
- vii) Shri Prasoon Verma (2007 BT, Convenor),

They have to coopt the HBTU Administration staff to reach out to the old photos and records for this purpose.

7. **Memorial Committee:** Alumni felt to develop and contribute a Centenary memorial the memories of which may last for another 25-30 years. For this committee of following alumni is formed to find way and means and coordinate the work with alumni individual members, batchmates, classmates, chapters. They can coopt alumni members if needed.

- i) Shri Dwijendra Mathur (1977 FT)
- ii) Shri J S Saluja (1981)
- iii) Shri Manoj Gupta (1981CE )
- iv) Shri Arvind Garg (1987 CE )
- v) Shri Sanjeev Bansal (1989ME )
- vi) Shri Neeraj Kumar (1990 OT)
- vii) Shri Sushil Kumar (1995 EE, **CONVENOR**)

**c) To send a formal request to HBTU administration to release the Alumni LM fund, which is held by HBTU.**

The mode of deployment of the Alumni Corpus fund and interest accrued upon the same (Till date and in the future) shall be finalised by the Executive Committee. It has been decided that EC shall send in

a formal letter to HBTU Administration for transfer of Alumni fund to be transferred to the association. Secretary would write letter to this effect. A committee of three alumni Sh Vinay Pathak (1991 CS), Sh Rajesh Goel (1990 CS), and Sh Vivek Mishra (1987 EE, **CONVENOR**) would be working out these details.

**d) To make all out efforts to ensure that Alumni Association- HBTI Kanpur will coordinate with regions and get zonal level events**

This point has been well conceptualised. It has also been included in the blue print of activities to be completed by the Association. Organization of 04 National and 01 International Alumni Convention. These events will be managed by Alumni Fund released by HBTU / chapter's own contribution. **Mr Rajeev Singhal, EC Member would coordinate the efforts of chapter with EC.** The HBTU VC / Pro-VC / administration will be cordially invited to attend and address these events. The Zonal level committee would be coordinating among group to finalise the Date, Venue, Events to be organised (Seminar, Alumni Meet, family get together, Cultural Event, etc) and the time line would be finalised and informed to EC member Sh Rajeev Singhal for coordination. The committee would be as follows. **The Convenor would coordinate with all members and can co-opt other members if needed.**

- i) Northern Region (New Delhi)
  - a. Sh P K Jain (1975, Chandigarh)
  - b. Sh RVS Chauhan (1977, Dehradun)
  - c. Sh S N Mishra (1983 Meerut)
  - d. Sh Nagendra Goel (1984 Noida)
  - e. Sh P K Rajput (1985, Delhi)
  - f. Sh Sanjay Garg (1989, Faridabad)
  - g. Sh C S Joshi (1989, Gurugram)
  - h. Sh Rakesh Goel (1990, Delhi, **CONVENOR**)
  - i. Sh Tarun Verma (1991, Jaipur)
  - j. Maj Sunil Kumar (2001, Ghaziabad)
- ii) Southern Region (Bengaluru)
  - a. Sh A V N Swamy (1978, Hyderabad)
  - b. Sh Prasoon Verma (2007, Bengaluru, **CONVENOR**)
  - c. Sh Virag Vashistha (1991, Chennai)
- iii) Western Region (Pune/ Mumbai)
  - a. Sh Ravi Murthy (1976, Pune)
  - b. Sh Subhas Srivastava (1979, Mumbai)
  - c. Sh Sanjay Kumar (1991, Vadodara)
- iv) Eastern Region (Lucknow/Kanpur)
  - a. Sh Manoj Gupta (1981, Lucknow)
  - b. Sh J S Saluja (1981, Kanpur)
  - c. Sh Raj Kumar (1989, Lucknow, **CONVENOR**)
  - d. Sh Asheesh Singh (1991, Prayagraj)
  - e. Sh Rajnish Dikshit (1992, Varanasi)
  - f. Sh Satish Chand (2015, IIT Kanpur)
- v) International Event (USA)
  - a. Sh K M Agrawal (1977 ChE, **CONVENOR**)
  - b. Sh Yogesh Goel (1975, PT, New York)
  - c. Sh Chintan Dixit (1991, Washington)

- d. Sh Manish Tiwari (1992 CE, New Jersey)
- e. Sh Deepak Goel (1992, Dubai)
- f. Sh Ashwin Verma (1994 MCA, US)

**e) Centenary Alumni Award**

It was decided to give awards to up to 100 distinguished alumni during Centenary Celebration Week. All event would be will be managed by the Alumni Association. **Once the SOP finalised, as per the recommendations of the Committee constituted**, the chapters, batchmates, classmates, organisations, to lookout for the alumni who can be brought into this celebrations. President is authorised to make the any such committee, if required, once the SOP is finalised.

**f) During Centenary Week, Alumni Association will take lead in following events :**

- i. Multiple Student-Alumni Seminars (one full day event)
- ii. Student Scholarships Distribution (half day event)
- iii. Distinguished old Student Awards (one full day event)
- iv. Student driven Cultural Program (one evening event)

President is authorised to make the committees for holding these events after getting the details from APM Committee from time to time.

**g) Alumni Association will provide knowhow, expertise to build Student Activity centre.**

For all the activities which have been identified for execution by the EC, Alumni Association the role of AA, shall be however as per the provisions of-

- (a) The Societies Registration Act.
- (b) Strictly adhering to the guidelines as per section 12AA and 80 G.
- (c) Due diligence on the feasibility of work and modus operandi of execution.
- (d) Project appraisal and necessary techno commercial clearance of HBTU Administration/Government of Uttar Pradesh.
- (e) Availability of resources and team for execution.

President is authorized to make the committee for further follow up once the details are received from the APM Committee.

**Agenda Point No. 37.04**

**Any other matter with the permission of chair :**

**Following points were considered for due diligence by the Executive Committee. President and Secretary have been authorized to take them further.**

- (1) To explore the possibility of Registration of AA-HBTI Kanpur under the FCRA
- (2) As there are two vacancies in the EC, they need to be filled up temporarily and EC authorized the President to find two enthusiastic alumni who can contribute in EC members.
- (3) Integration of Students with the Alumni Association. Strengthening the ASCPC and broadening the scope of Student Welfare Activities.
- (4) To help HBTU Administration for fixing up the Concept, Design, Execution procedures help in garnering resources for the Centenary Gate/ Pillar/ Time Capsule/ Hall of fame and Student Development (Activity) Centre focused on Human Values, Professional Skills, Soft Skills, Socially useful initiatives useful for all individuals etc. President is



authorized to make committee/committees for its further follow up based on the proposals, details, received from the Zonal Committees or APM Committee.

**Vote of Thanks**

**Meeting ended with vote of thanks to the chair**

VIVEK MISHRA  
HON SECRETARY

BALRAM UPADHYAY  
HON PRESIDENT

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**Annexure-I**

**MINUTES**

**36TH EXECUTIVE COMMITTEE MEETING ALUMNI ASSOCIATION,  
HBTI, KANPUR**

The 36th meeting of the Executive Committee, Alumni Association- H.B.T.I., Kanpur was organised as a virtuals over “Google Meet” Digital Meeting platform on 08 Nov 2020 during 4 pm to 6.15 pm. Following EC members and invitees were present :-

1. Sh. B K Upadhyay, President, AA HBTI Kanpur
2. Sh. Rajnish Chandra Dikshit, Vice President, AA HBTI Kanpur

3. Sh. Vivek Mishra, Secretary, AA HBTI Kanpur
4. Sh. Mayank Jain, Treasurer, AA HBTI Kanpur
5. Sh. Radha Kant Jaiswal, EC Member, AA HBTI Kanpur
6. Sh. Rajeev Singhal, EC Member, AA HBTI Kanpur
7. Sh. Pravin Gupta, Joint Secretary & EC Member
8. Dr. R P Singh, Permanent Invitee
9. Sh. Munish Jain, Former President & Permanent Invitee
10. Sh. Ravi Murthy, President, Pune Chapter- Special Invitee
11. Sh. Dwijendra Mathur, President, Gurugram Chapter-Special Invitee
12. Sh. Prasoon Verma, President, Bengaluru Chapter- Special Invitee
13. Dr. N K Srivastava, President, Chandigarh Chapter – Special Invitee
14. Prof. A V N Swamy, President, Hyderabad Chapter – Special Invitee
15. Sh. R K Jalan, Special Invitee
16. Sh. S P Dehar, Special Invitee
17. Sh. Vivek Verma, Co-opted Member
18. Sh. Vineet Gupta, Co-opted Member
19. Sh. Deepak Pant, Co-opted Member
20. Dr. Shishir Kumar Sinha, Co-opted Member
21. Sh. Puneet Kumar Vidyarthi, Faridabad chapter –Invitee
22. Sh. Pawan Sahu, Executive Assistant, Alumni Office

Following EC Members and Co-opted members could not attend :

1. Ms. Swapnalekha Basak, EC Member, AA HBTI Kanpur (Leave Granted)
2. Sh. Sushil Kumar, EC Member, AA HBTI Kanpur (Leave Granted)
3. Sh. K M Agrawal, Former President & Permanent Invitee
4. Dr. P K Kamani, In-charge Alumni Affairs, HBTU, Special Invitee
5. Sh. Devesh Kumar Garg, President, Faridabad Chapter- Special Invitee
6. Sh. P K Jain, Secretary, Chandigarh Chapter – Special Invitee
7. Sh. Sanjeev Bansal, President, Kanpur Chapter – Special Invitee
8. Sh. Himanshu Vasishtha, Secretary, Hyderabad Chapter – Special Invitee
9. Sh. P K Rajput, President, Delhi Chapter – Special Invitee
10. Prof. Sunil Kumar Tiwari, Secretary, Delhi Chapter – Special Invitee
11. Sh. Ashish Kumar Saxena, Special Invitee
12. Dr. Neeta Awasthy, Co-opted Member
13. Sh. Sudhir Kant, Co-opted Member
14. Sh. Neeraj Kumar, Co-opted Member
15. Sh. Manoj Sahu, Co-opted Member
16. Sh. Indra Alok Saxena, Co-opted Member
17. Sh. Subhas Srivastava, Chapter coordinator, Mumbai & Invitee
18. Dr. Manvendra Singh Chauhan, Co-opted Member
19. Sh. Piyush Shukla, Co-opted Member
20. Sh. Chandra Shekhar Joshi, Invitee
21. Sh. Inder Preet Singh, Invitee
22. Sh. Indra Pal Yadav, Invitee
23. Sh. Asheesh Agrawal, EC Member, AA HBTI Kanpur (leave granted)
24. Sh. A P S Rathore, President, Lucknow Chapter - Special Invitee/ His representative
25. Sh. Anshul Mathur, President, Mumbai Chapter-Special Invitee/His representative
26. Sh. Sanjay Garg, Co-opted Member (Leave granted)
27. Sh. Anoop Shukla, Co-opted Member

28. Sh. Tarun Verma, Co-opted Member, Chapter coordinator, Jaipur & Invitee
29. Sh. Sanjay Kumar, Co-opted Member, Chapter coordinator, Ahmedabad & Invitee (Leave granted)
30. Sh. Arun Dadda, Co-opted Member
31. Sh. Atul Shrivastava, Co-opted Member
32. Sh. Syed Arif Hussain Rizvi, Co-opted Member
33. Sh. Vipin Shukla, Co-opted Member
34. Sh. Ved Prakash, Co-opted Member
35. Sh. Rajat Gupta, Co-opted Member
36. Sh. Farog Alam, Co-opted Member
37. Sh. Kanchan Kalra, Co-opted Member

The Executive Committee took note of all the members of Harcourtian family who departed in between 23Aug 2020 and 08Nov 2020 and paid homage to all whose names are known and also to those whose names are not known to the Secretariat by mourning for two minutes before starting the proceedings.

**Agenda Point No. 36.01**

**To consider and approve minutes of the 35th meeting of Executive Committee held on 23Aug 2020.**

*Executive Committee took note of the minutes of 35th meeting of Executive Committee held on 23Aug 2020. The minutes had been circulated to all members, no comment having been received, the Executive Committee unanimously approved the minutes which are being enclosed at Annexure (I).*

**Agenda Point No.36.02**

**To consider the details of Action taken upon the decisions taken in 35th meeting of Executive Committee held on 23Aug 2020.**

The members of Executive Committee noted the details of action taken on the decisions taken in 35th Executive Committee Meeting held on 23Aug 2020. The details are as presented below;

Agenda Number	Agenda item Decision Taken	Action Taken
35.01	To consider and approve minutes of the 34 <sup>rd</sup> meeting of Executive Committee held on 21 Jun 2020	Done/Approved
35.02	To consider the details of Action taken upon the decisions taken in 34 <sup>th</sup> meeting of Executive Committee held on 21 Jun 2020.	Done
35.03	To update members on current financial situation of Alumni Association and seek necessary budgetary approval pertaining to plans and initiatives planned after the 34 <sup>th</sup> EC Meeting held on the 21 <sup>st</sup> Jun 2020	Treasurer updated the EC members. Briefing Scholarships and Life Membership.
35.04	To consider and approve the proposal for running program for enhancing employability, skill development & personality development of the present students of HBTU, Kanpur. Discussions on Online portal for linking Industry and students. Webinars on employability, personality development and skill enhancement modules.	Done. Online portal for Industry and students job linkage is in progress. Webinars conducted and new ASCPC team formed
35.05	To approve formation of New Chapters.	Approved- Chandigarh, Delhi, Hyderabad, Sikkim & Kanpur chapters approved.

35.06	To approve Standard Operating Procedure and Guidelines for operation of Bank Accounts by Chapters	Executive Committee Procedure approved
35.07	Approval of Bank Account for Pune Chapter	Done. Documents completed & sent
35.08	To review progress by chapters on various alumni activities	Review completed. Targets assigned.
35.09	To approve distribution of Scholarship as per the SOP	Deliberations done. Committee formed for selecting right candidate & distributing the Scholarships. Committee's report Annexed.
35.10	Alumni has good social media presence in the form of Facebook Pages and LinkedIn page.	Deliberations completed. Facebook, LinkedIn pages rejuvenated. Sakshaatkaar series launched. Overwhelming response.
35.11	To consider and approve the initiatives for change in name and by laws of Alumni Association in respect to the change in status of HBTI Kanpur to HBTU Kanpur, i.e. from an Institution to State University in continuation to agenda points 27.21 and 28.07 deliberated in 27 <sup>th</sup> and 28 <sup>th</sup> Executive Committee meetings respectively.	Deliberations done. To be presented in the next EC Meeting for being taken up in the AGM
35.12	To deliberate upon the Action Plan for forthcoming Centenary Celebration of alma mater HBTI - HBTU Kanpur	Proposed Initiatives discussed. EC decided that more brainstorming be carried out. Various suggestion to be collected.
35.13	To consider and deliberate upon the Vision and Mission Statement of AA-HBTI Kanpur	Committee formed. To come up with a report in the next EC...
35.14	Any other matter with the permission of chair.	
	(i) Coopting more members in the Executive Committee	6 Members coopted
	(ii) The Issue of Life Membership Issue	President has been authorized for further action to be completed
	(iii) Proper Online Platform for Multiple use	Committee constituted under the chairmanship of Shri P.K. Rajput.

### **Agenda Point No. 36.03**

**To update members on current financial situation of Alumni Association and seek necessary budgetary approval pertaining to plans and initiatives planned after the 35<sup>th</sup> EC Meeting held on the 23<sup>rd</sup> Aug 2020. Presentation and approval of budget for Alumni Meet Nov 2020**

*Hon. Treasurer updated the EC members on current financial situation of Alumni Association Accounts and update on major financial events and decisions since 35th EC meeting held on the 23<sup>rd</sup> Aug 2020*

1. Donations Received since 23-Aug-2020

(a) Shri Brij Sharma (For Scholarship to student of HBTU) : 15,000

(b) Shri Lalit Nijhawan (For Scholarship to Student of HBTU) : 9,764

Room No 1-161, HBTU Main Building, HBTU Campus, Nawabganj, Kanpur (UP) 208002

Phone 0512-2532571

Website: [www.alumnihbti.com](http://www.alumnihbti.com)

Email ID: [office@alumnihbti.com](mailto:office@alumnihbti.com)

- (c) Shri R.K. Jalan (For Scholarship to Student of HBTU) : 90,000  
 (d) Pune Chapter (For Scholarship to Student of HBTU) : 30,000

2. Life Membership Received since 23-Aug-2020

Total 46 (Forty Six only) Life membership subscriptions have been received between the 35<sup>th</sup> EC meeting on 23<sup>rd</sup> Aug 2020 and the 36<sup>th</sup> EC meeting on the 08<sup>th</sup> Nov 2020

3. Major Planned & un-planned expenses incurred  
 Scholarship distribution as per SOP

4. Completion of administrative procedures related to GST and Income Tax  
 The GST Return due against the M/o Sep 2020 has been successfully filed. The Statements of Income and Expenditure have been completed. The financials are under audit and getting delayed due to key professional of our Consultant – M/s Pradeep Chauhan & Associates having got severely infected by “Coronavirus”. It is expected that the Annual Income Tax return shall be completed, internally and finally audited well in time for the Annual General Meeting and also as per statutory obligations.

5. Budgetary approval for major initiatives to be implemented including the forthcoming Alumni meet Nov 2020

Budget for the 16<sup>th</sup> Alumni Meet to be held on 29<sup>th</sup> Nov 2020 was discussed and approval for different components was obtained in principle. The President, Secretary and Treasurer were authorized to complete the due diligence process for expenses against different heads and proceed. The issue of purchase of professional online platform software was also taken up and the executive committee accorded the approval in principle to the President to complete the process of purchase.

**Agenda Point No. 36.04.**

**To appraise the members on the developments related to running program for enhancing employability, skill development & personality development for the present students of HBTU, Kanpur**

Executive Committee discussed the progress of ASCPC team in the area of student benefit e.g. Internship, Training, Placement etc. Mr. Radha Kant appraised the members on the progress of ASCPC activities. Compilation of suggestions received in the 35<sup>th</sup> EC Meeting on online platform had been done and was shared with the members. Summary of initiatives implemented during the period is as detailed here under :

S N	Topic	Presented By	Batch	Branch	Date & Time	Mode
01	Employability Right Fitment	Radhakant Jaiswal	1991	Electronics	23/08/20 07 P.M.	Google Meet
02	Role of Psychometric and Career Coaching in One's Career Path	Radhakant Jaiswal	1991	Electronics	06/09/20 06 P.M.	Google Meet
03	Personality Grooming and Wellness	Swapnalekha Basak	1993	Electrical	20/09/20 07 P.M.	Google Meet
04	Planning for Higher Education	Anurag Gupta			27/09/20 07 P.M.	Google Meet
05	Conversation with Successful Civil	Ravi Khokhar Shailendra	1991 And	Electronics And	11/10/20 07 P.M.	Google Meet

	Services Candidates	Verma, Shyam Singh Moderated By Radhakant & Swapnalekha	1993 (Moderators)	Electrical respectively		
06	Making you Placement Ready	Neeta Awasthy & Radhakant	1988 And 1991 (Moderators)	Electronics	07/11/20 07 P.M.	Google Meet

The Alumni Connect team appraised the members about their plans on enhancement of the reach of Alumni Association among the students of HBTU, the role of technology and induction of professional online platform. The EC members were also appraised on the elements of Scholarship distribution and selection of suitable candidates. A detailed summary report shall be submitted in due course of time.

### **Agenda Point No. 36.05.**

#### **To approve formation of new Chapters**

The Executive Committee took up the issue of approval of applications received for formation of new chapters. Mr Rajeev Singhal appraised the EC Members on the efforts being made for completion of due diligence to form new chapters at several locations including Ghaziabad, Noida, Meerut, Prayagraj, Varanasi, Roorkee/ Uttarakhand, Jaipur etc.. to please coordinate. The members took note of it, expressed satisfaction on the chapter formation process and opined to expedite the process further. That would be beneficial in enhancing the reach of association.

### **Agenda Point No. 36.06.**

#### **To review progress by chapters on various alumni activities**

Chapter President / representative / in-charge present in the Google Meet submitted the progress on various alumni activities in their respective chapter. The remaining chapter's have been requested to send in the information pertaining to their chapter in the following format. The chart shall be completed and circulated separately.

Format for Chapter Activities

Chapter	Targets and its Achievement since 23 <sup>rd</sup> Aug 2020									
	ASCPC @ 1 Webinar each month		Life Member @ 5 LM each month		Newsletter @ 1 Article each month		Advertise Material @ 1 each month		Meeting in Sep & Oct 2020 @ 1 meeting each Quarter	
Bengaluru	1		5		1		1		1	
Faridabad	1		5		1		1		1	
Gurugram	1		5		1		1		1	
Lucknow	1		5		1		1		1	
Mumbai	1		5		1		1		1	
Pune	1		5		1		1		1	
Chandigarh	1		5		1		1		1	
Hyderabad	1		5		1		1		1	
Kanpur	1		5		1		1		1	
Delhi	1		5		1		1		1	
Sikkim	1		5		1		1		1	

The President Gurugram Chapter committed a full page advertisement to be published in the Newsletter for one year. Hyderabad, Bengaluru, Pune, Faridabad and Gurugram Chapters were represented in the EC meeting and all of them agreed on enhancing the chapter activities. The EC applauds the progress of work by different Chapters, specially the Pune Chapter for Scholarship, Life Membership and Newsletter benchmarks. Bengaluru and Kanpur Chapter have also been contributing for community related initiatives and Newsletter articles/ advertisements.

**Agenda Point No. 36.07.**

**To approve Report of Committee for selection of eligible students and mode of distribution of Scholarship.**

The report of Committee constituted for the scholarships- eligibility and distribution; was circulated with the Agenda. The EC members took note of the elements of report and approved the MOU outlined by the committee. The ASCPC Committee deliberated SOP for selection of the Names for scholarship and the number of scholarships for each year. There was suggestion that as this year EC has provision for 13 Scholarships hence, 7 for second year students, 4 for third year students and 2 for final students should be given. However, the request of the donor of the scholarship would also be kept in mind while deciding. The ASCPC team proposed the scholarship to be named as “HARSH” scholarship, few members opined on standard procedure nomenclature etc. It was finally decided that both the reports be clubbed and final draft SOP may be presented for approval in the next EC meeting. The President and Jt. Secretary were authorized to amalgamate both the reports and also incorporate the suggestions for according final shape to the “Scholarship Recommending Process” after receipt of the recommendations of the ASCPC team.

**Agenda Point No. 36.08**

**Alumni has good social media presence in the form of Facebook Pages and linked.in page.**

The EC members deliberated on various methodology on expanding the foot prints of Alumni by leveraging the collective presence of harcourtians groups present on social media, etc. thereby synergizing all individual efforts. The members were all praise for the initiatives started by the Newsletter and Social Media team which has galvanized the alumni fraternity. Their efforts have started yielding collective outcome in wake of the Centenary Celebration thereby strengthening the Alma Mater and Alumni Association. Interview series with promising Harcourtians- “Sakshaatkaar” was launched on 11<sup>th</sup> Oct 2020. Following episodes have been completed :

S N	Topic	Presented By	Batch	Branch	Date & Time	Mode
01	Sakshaatkaar- Oil Technology, Entrepreneurship, Standards	HrDwijendra Mathur M.D. Farelabs Gurugram	1977	Oil Technology	11/10/20 11A.M.	Face-book
02	Sakshaatkaar- 3-D Printing Technology, Entrepreneurship, Other Specialization Area's of Mech. Engg.	HrPulak Mohan Pandey Prof Mechanical	1993	Mechanical Engg	08/11/20 04 P.M.	Face-book

		Engineering IIT Delhi				
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The other initiatives undertaken on various Digital Media platforms were also discussed and members were satisfied with the progress.

### **Agenda Point No. 36.09**

**To consider and approve the initiatives for change in name and by laws of Alumni Association in respect to the change in status of HBTI Kanpur to HBTU Kanpur i.e. from an Institution to State University in continuation to agenda points 27.21 and 28.07 deliberated in 27<sup>th</sup> and 28<sup>th</sup> Executive Committee meetings respectively**

The members deliberated on the suggestions received from members as per the decision in the 35<sup>th</sup> EC Meeting. It was decided that the approval of initiatives for change and names in the bye laws may please be obtained in the AGM scheduled to be held on 29<sup>th</sup> Nov 2020.

### **Agenda Point No. 36.10**

**To Review the progress of work for Alumni Meet 2020**

Organizing Secretary presented the update to the EC members. It was decided that the Schedule of the program may be chalked out by the President/ Organizing Secretary with the roles and responsibility assigned to EC Members. The document is appended at Annexure (II). **All Members are requested to take initiatives to make the event a great success.** The senior most in the particular team would take lead and coordinate the work of that particular section.

### **Agenda Point No. 36.11.**

**To consider and deliberate upon the Mission and Vision Statement of AA-HBTI Kanpur**

The members discussed the progress of the work done by the Mission and Vision Statement Committee. The members of the Vision-Mission-Values Committee confirmed that deliberations shall be carried out and final report shall be presented in the next EC meeting. The sole objective of the VMV for the Association is "Improvement in the benchmarks identified at the time of incorporation of Association".

### **Agenda Point No. 36.12.**

**Any other matter with the permission of chair. May please be communicated to the Hon. President or the Secretariat at least two hours prior to the meeting.**

Alumni Awards for the year 2020 were announced by the President. Names of the following Harcourtians have been selected :-

01	Prof (Dr) J.S.P. Rai	1974	Plastics Tech.	Life Time Achievement
02	Prof (Dr) R.P. Singh	1975	Oils Tech.	Life Time Achievement
03	Shri Varanasi Uday Bhaskar	1981	Plastics Tech.	Life Time Achievement
04	Shri Arun Kumar Singh	1988	Electrical Engg.	Distinguished Alumni
05	Prof (Dr) Pulak Mohan Pandey	1993	Mechanical Engg.	Distinguished Alumni



06	Prof (Dr) Shishir Sinha	1993	Oils Tech.	Distinguished Alumni
07	Prof (Dr) Prakash Singh	1993	Mechanical Engg.	Distinguished Alumni
08	Shri Shailendra Singh	1996	Paints Tech.	Distinguished Alumni
09	Shri Rajnish Khare	1994	Electrical Engg.	Young Achiever
10	Shri Piyush Shukla	2006	Civil Engg.	Young Achiever

*The Award Selection Committee also recommended few suggestions which were as following:*

- 1. The committee should be made well in advance to go through the Nomination rules and regulations and update it with changing times.*
- 2. The nomination which could not be considered this time should not be forwarded next year. It is advisable to ask for fresh nomination so that the updated work of the concerned person can be highlighted.*
- 3. The contribution in the field of the Alumni Affairs should also be added into one of the field for award consideration apart from above mentioned 7 areas.*
- 4. The selection committee should have more members to include the chapter representation in future.*

*The issue of distribution of Alumni Awards and amendment in the selection process was discussed. Few suggestions were received which are being enclosed at Annexure (III). The issue shall be taken up in next meeting of the Executive Committee.*

**Meeting ended with a Vote of thanks presented by the Joint Secretary.**

**SD/-  
(Balram Upadhyay)  
Hon President**

**SD/-  
(Vivek Mishra)  
Hon Secretary**

.....  
**18 NOV 2020**  
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## **Annexure-II**

**14<sup>th</sup> ANNUAL GENERAL BODY MEETING**  
**ALUMNI ASSOCIATION, HBTI KANPUR**  
**Auditorium-Alumni Office, H.B.T.U., Kanpur & Online Platform**  
**(Integrated Mode)**  
**at 16:00 HRS**

**on**  
**Sunday, 29<sup>th</sup> November 2020**

The 14<sup>th</sup> Annual General Body meeting of Alumni Association, H.B.T.U., Kanpur was held on the 29<sup>th</sup> November 2020 in the Auditorium/Alumni Office, H.B.T.U., Kanpur and Online Platform (Integrated mode) at 16:00 Hrs. It was attended by 49 members of the Association. The attendance sheet of Annual General Body Meeting is enclosed at Annexure - I. The General Body Meeting was presided by Shri Balram Kumar Upadhyay, Hon. President, Alumni Association HBTI Kanpur. At the outset, President welcomed all members of the Association and underlined the role of Alumni Association in strengthening mutual networking and helping the alma mater in rolling out world-class professionals. The members of the Alumni Association were called upon for extending all possible support in achieving the goal of the Association. Sh. Vivek Mishra, Hon. Secretary, Alumni Association HBTI Kanpur conducted the proceedings of Annual General Body Meeting from Auditorium/ Alumni Office, HBTI Kanpur.

### **MINUTES**

#### **AGM AGENDA NO 14.01**

#### **Confirmation of the minutes of the 13<sup>th</sup> Annual General Body Meeting held on the 24<sup>th</sup> November 2019 at HBTU Campus, Kanpur**

*The minutes of the 13<sup>th</sup> Annual General Body Meeting held on the 24<sup>th</sup> November 2019 at 10.00 A.M. in the Auditorium, HBTU Kanpur were read by Hon. Secretary. Few members observed the dates related to start of the tenure of the Executive Committee in office and sought amendments. It was decided that the issue would be taken up in the Agenda Item No 14.09 - "Any Other Matter with the Permission of Chair". Shri R K Jalan (1974 Chemical) proposed confirmation of the minutes and the proposal was seconded by Dr. R.P. Singh (1975 Oil). The minutes were unanimously confirmed by the General Body.*

#### **AGM AGENDA NO 14.02**

#### **Action taken on the decisions taken in the 13th Annual General Body Meeting.**

The committee expressed satisfaction over the actions taken in light of decisions taken in the 13<sup>th</sup> Annual General Body Meeting held on the 24<sup>th</sup> November 2019 at HBTU, Kanpur.

<b>Sl No.</b>	<b>Agenda Point</b>	<b>Details</b>	<b>Action/Remarks</b>
1	13.06 (a)	Sh. Vivek Verma (1991, Electronics) wanted to have the alumni association meeting in December so that NRI can also participate.	General body deliberated upon the issue and decided to continue with the present system on holding the meet on the last Saturday and Sunday of the November month every year as it is close to / coincides with the foundation day (25 <sup>th</sup> November 1921) of the HBTI Kanpur which has emotional sentiments attached with all of us. <b>It was decided to hold next year alumni meet on 28-29 November 2020.</b>
2	13.06 (b)	Sh. R K Trivedi (1979, Oil) expressed concerns on the deficit in curriculum. He wanted VC should be written about it and respective Heads of Department should also be kept informed about the same.	Process is ongoing. Minutes have been shared with the HBTU Administration.
3	13.06 (c)	Sh. Ravi Murthy (1976 ME) wanted the corpus funds lying with HBTU, from the alumni contribution collected by the Institute and now University since 2010 passing out students, to be given to the Alumni Association so that the proceeds of it can be utilized for the various student oriented academic/welfare activities.	Agreed. Done.  Discussed as an Agenda point in meeting with the HBTU Administration.  Deployment of Interest Proceeds from the Corpus Fund to be discussed and finalized.
4	13.06 (d)	Sh. Rajesh Gera (1985 Plastics) suggested that recycling and sustainability should be included in the curriculum.	General body requested him to provide detailed proposal for communication to the respective University Department(s).  Shri Rajesh Gera shall be requested for details so that follow up action is completed.
5	13.06 (e)	Ravindra Murthy (1976 ME) thanked the Alumni Association for getting 12 AA certificate and requested to go for 80 G Income tax approvals.	Matter is being pursued in right earnest and EC is hopeful of getting the 80 G Registration process completed in the next six months.
6	13.06 (f)	Mr Tushar Mukherji (1985, Electrical) put up the suggestion to create a fund for the people in distress.	The General body deliberated upon it and requested Sh Tushar Mukherji. Few cases were taken up on individual basis but for focused attention and a

			<i>structured approach, Follow up to be done with Shri Tushar Mukherji for getting the proposal moving.</i>
7	13.06 (g)	<i>Dr. R. K. Trivedi (1979, Oil) proposed for FCRA registration of the Alumni Association HBTI Kanpur</i>	<i>Due diligence is being completed by the Auditors and Tax Consultants.</i>
8	13.06 (h)	<i>Sh. Pravin Gupta (1993, Electrical) proposed for the issue of the membership card to the Life Members.</i>	<i>All efforts are being taken. Due diligence to be completed by a sub Committee.  Shri P.K. Rajput and Pravin Gupta shall be requested to take it up in the next EC Meeting.</i>
9	13.06 (i)	<i>Dr Surendra Talwar (1970, Chemical) proposed to have the Golden Jubilee celebration of 1970-1972 batch in 2021 when the centenary celebration is taking place as it would be good for those batches to witness the event and it would ensure the larger participation</i>	<i>Done. In view of changes necessitated by Pandemic "Covid – 19", the Centenary Celebrations have been rescheduled for the period from 25<sup>th</sup> Nov 2020 to the 18<sup>th</sup> International Alumni Meet during the period 21<sup>st</sup> to 27<sup>th</sup> Nov 2022. The fine tuning is being done and the Calendar shall be released shortly.</i>
10	13.06 (j)	<i>Dr R P Singh (1975 Oil) expressed concerned over the change in curriculum, reduction of practical, etc. He said that there are AICTE guidelines in these regards. The matter needs to be looked into</i>	<i>Matter has been taken up in the different EC meetings and a separate Sub Committee is working on this issue as well as the NIRF rankings.</i>
11	13.06 (k)	<i>Sh PK Rajput (1985, Electrical) wanted to have clarity on the role of Alumni Association.</i>	<i>Matter has been taken up by the EC and a VMV (Vision Mission and Values) sub committee has been constituted. To expedite further.</i>
12	13.06 (l)	<i>Sh Sushil Garg (1989, Electrical) wanted Institute to introduce educational software improving hands on skills of the chemical Engg. Graduates.</i>	<i>HBTU Administration has been requested to take up the issue of enhancing soft skills.  ASCPC is conducting a series of Webinars and Alumni Website is being strengthened further.</i>
13	13.06 (m)	<i>Dr R P Singh (1975 Oil) wanted strengthening of the institution committee on Student Welfare.</i>	<i>General Body deliberated on it EC is taking necessary steps.  Scholarships have been sourced and are being provided. ASCPC and Placement/ Internship modules are being strengthened.</i>
14	13.06 (n)	<i>Sh Ravi Murthy (1976 ME) wanted the participation of the Alumni Association executives in the Chapters meeting so</i>	<i>EC has taken up the process of formation of new Chapters in right earnest. Chapter activity is</i>

		<i>that a national perspective can be evolved, and the activities of the other places can be brought to the notice of harcourtians.</i>	<i>being driven by Shri Rajiv Singhal EC Member.</i>  <i>In the post Covid-19 era, it is likely that participation of EC members shall increase further.</i>
15	13.06 (o)	<i>Dr R K Trivedi (1979 Oil) wanted the larger role and participation of the alumni who are located in foreign countries. He wanted that the chapters in West coast, East Coast, UK, etc. should be formalized and the chapters should be created in these counties for wider participation of the NRI alumni members.</i>	<i>Matter has been kept in the priority list of objectives of EC.</i>  <i>In the post Covid-19 era, it is likely that participation of this process of formation of more NRI chapters shall gather momentum.</i>
16	13.06 (p)	<i>General body deliberated on it and reiterated the decision of the Executive Committee for including the outside country representatives as Co-opted members in the Executive Committee. It was also desired that the Executive Committee should take all possible initiatives to create chapters abroad. Sh Manoj Sahu (1995, Plastics) was also of the view that the Alumni Association should create the Global Business Forum.</i>	<i>Few overseas Harcourtians have been co-opted in the Executive Committee. Chapter formation initiatives shall be implemented with renewed strength.</i>  <i>Shri Manoj Sahu is being requested to present a plan for creating a Global Business Forum.</i>
17	13.06 (q)	<i>President appealed for mentorship support to the students, expert talks.</i>	<i>Encouraging response from Alumni in Mentorship programs.</i>
18	13.06 (r)	<i>General body also deliberated upon the mechanism for increasing the enrolment of Life Members of the Association and authorized Executive Committee for taking all necessary measures to increase the membership and participation of alumni in all activities of Alumni Association. General body authorised Executive Committee for granting approvals to the chapters of Alumni Association HBTI Kanpur being set up outside India and also decide the fees for alumni residing outside India.</i>	<i>Steps initiated. Life Membership subscriptions during the year have been substantial and is being notified in the Half yearly progress report.</i>

*The efforts put in by the Executive Committee were appreciated by Shri Rajendra Kumar Jalan (1974 Chemical Engg) who also proposed for acceptance of work done and the Agenda Item on Action taken report. It was seconded by Prof R.K. Trivedi (1979 Oils Technology). The minutes were unanimously confirmed by the General Body.*

### **AGM AGENDA NO 14.03**

### **Ratification of the Minutes of All Executive Committee meeting held between the 13th Annual General Meeting and 14th Annual General Body Meeting and the**

**actions taken in those EC meetings. The minutes of these EC meeting were uploaded timely on the website for the perusal of all members.**

*The Minutes of all executive committee meetings held during the period between 13<sup>th</sup> Annual General Body Meeting, i.e. 24<sup>th</sup> November 2019 and 14<sup>th</sup> General Body Meeting, i.e. 29<sup>th</sup> November 2020 as detailed below were presented by Secretary for consideration of the General Body.*

Sl No.	Meeting	Date	Place	Presided By
1	33 <sup>rd</sup> Executive Committee	19/01/2020	AKS I.T. Services NOIDA.	Sh Balram Kumar Upadhyay
2	34 <sup>th</sup> Executive Committee	21/06/2020	Integrated Online I.T. Platform	Sh Balram Kumar Upadhyay
3	35 <sup>th</sup> Executive Committee	23/08/2020	Integrated Online I.T. Platform	Sh Balram Kumar Upadhyay
4	36 <sup>th</sup> Executive Committee	08/11/2020	Integrated Online I.T. Platform	Sh Balram Kumar Upadhyay

*The general body took note of the minutes and actions taken by Executive Committee and also expressed thanks to the alumni donors who contributed in strengthening Alumni Association activities and facilities. The General Body appreciated (a) The activities of Alumni Student Connect Program, (b) Monthly Newsletter, (c) Mobile App., (d) regular mailing to the members and extensive use of website & social media pages, (e) The "Sakshatkaar" initiative and "Meet the Alumni Leadership initiative of Social Media Cell, (f) Webinar Series, Mentoring and Internship/ Placement initiatives of the EC, (f) Membership drive and for information sharing and strengthening networking among all members of the Association, Prof. R.P. Singh (1975, Oils Technology) proposed for the confirmation of Minutes which was seconded by Prof. Ghayas Ahmad Usmani, (1986, Oils Technology). All the decisions taken by the Executive committee and all actions taken during the period from 24<sup>th</sup> November 2019 to 29<sup>th</sup> November 2020 were unanimously approved by the General Body.*

#### **AGM AGENDA NO 14.04**

#### **Presentation of Annual Report for Financial Year 2019-2020 by Secretary, Alumni Association and approval of the balance sheet FY 2019-2020**

*The Annual Report for financial year 2019 – 2020 was presented by Shri Vivek Mishra, Hon. Secretary, Alumni Association HBTI Kanpur, and Shri Mayank Jain, Hon. Treasurer, Alumni Association HBTI Kanpur presented the balance sheets for the Financial Years ending 31<sup>st</sup> March 2020, (Annexure- II). The annual report and balance sheet for FY 2019-20 were circulated to all the members and also posted on the website of Alumni Association HBTI Kanpur. Due to the Corona Virus pandemic there have been several restrictions on travel and hospitality. The Financials were prepared, provisionally by the Auditors and Tax Consultants with great effort despite several members of their team having been hit by the corona virus. The final balance sheet would be submitted before 31 Dec 2020. All statutory filings to Income Tax and GST Returns would be completed withing the stipulated time as fixed by Income tax department i.e. 31 Jan 2020. The AGM was*

*also informed that 80G application has been submitted on 11-Oct-2020 to the Income Tax department.*

*Since it is provisional report, EC was authorized by the AGM to publish final report in a fortnight and file the authorized report quickly. It was proposed by Sh. R K Jalan (1974 Chemical Engineering) which was seconded by Prof. R K Trivedi (1979, Oils Technology).*

#### **AGM AGENDA NO 14.05**

#### **The progress report of the work done in first half of FY 2020 - 2021**

*The progress report of the work done by the current Executive Committee since taking over in Jan 2020 was presented for information and consideration of the General Body. The copy of report is enclosed at Annexure- III. Activities undertaken by Association were discussed and General Body expressed satisfaction over the activities of the association in the last 10 months since Jan 2020. Letter of appreciation to be issued to the Social Media team proposed by Dr. R P Singh (1975, Oils Technology) and accepted by the General Body.*

#### **AGM AGENDA NO 14.06**

#### **Discussion for strengthening the Alumni Association, HBTI Kanpur**

The General Body deliberated on different issues related to the strengthening of Alumni Association HBTI Kanpur.

- a) Dr. R.K. Trivedi (1975, Oils Technology) opined for making the life membership more attractive. General body also deliberated upon the improvement in the mechanism for increasing the enrolment of Life Members of the Association and authorized Executive Committee for taking all necessary measures to increase the membership and participation of alumni in all activities of Alumni Association.*
- b) Shri J.S. Saluja (1981, Chemical Engineering) expressed his views on the role of Alumni in strengthening the Alma mater.*
- c) Shri Vivek Verma (1991, Electronics Engineering) discussed on the issue of enhancing the reach of Association by formation of new chapters in the Country and abroad. General body authorised Executive Committee for granting approvals to the chapters of Alumni Association HBTI Kanpur being set up in and outside India. The process is already on and likely to gather momentum once the global situation of Covid 19, improves and stabilizes.*
- d) To make the Centenary Celebrations memorable, Shri K.M. Agarwal (1977, Chemical Engineering), proposed that a 1000 seater Auditorium be built and also expressed his views on modus operandi for collection of funds and execution of the project. Members expressed their views and authorized the Executive Committee to work out the most acceptable, practically feasible and vibrant mechanism for dedicating a memorabilia on the occasion of Centenary Celebrations.*
- e) Shri Munish Jain (1974, Mechanical Engineering), discussed on the possibility of dedicated Knowledge Centre with loads of information on Developments/ Research/ Innovations in Science and Technology which would be immensely valuable for the HBTU fraternity, specially for the faculty and students.*
- f) Dr A.V.N. Swamy (1977, Bio Chemical Engineering), expressed his views on dedicating a Guest House to the University with full furnished amenities and it's maintenance for the benefit of HBTU fraternity and general improvement in the ambience of the University infrastructure and hospitality, specially for assistance in mentorship for internship and placements.*
- g) Certain other proposals like Construction of Swimming Pool & Gymnasium, Comprehensive Skill Development Centre, Common Facilities Centre for Leather Industry, Incubation and development of Industrial infrastructure in line with "Aatmanirbhar Bharat" initiative of the Government of India, Human values centre, Robotics Centre, Students Activity Centre etc. were also discussed by different members. Against the sub points listed from Point Nos d) to g) above, the General body authorized EC to formally list out the different options of Centennial Memorabilia and arrive at the most sought after project.*

Finalize the modalities of implementing the same. The Executive Committee to complete the due diligence and move further.

- h) Shri Munish Jain (1974, Mechanical Engineering) expressed the need of a Calendar of events for Alumni Association and announce the same in advance. The General Body expressed concurrence on the need of such a calendar of events and the EC was authorized to prepare the same.
- i) Shri Munish Jain (1974, Mechanical Engineering) expressed the need of a time bound structured approach for making the Centenary Celebrations memorable. The General Body authorized the EC to formally announce a calendar of events for the two year long centenary celebrations.

#### **AGM AGENDA NO 14.07**

### **Discuss and consider the proposal for amendment in By-Laws of Alumni Association HBTI Kanpur in light of HBTI becoming HBTU**

The MOA was discussed in the General Body. Sh R K Jalan (1974 Chem) proposed that the Life Membership fee should be left to the Executive Committee and accordingly draft should be amended which was agreed upon by the AGM. Dr R. K. Trivedi (1979, Oils Technology) proposed to collect any more suggestion by uploading the draft on the website for 15 days. All agreed for this proposal as well.

With above two proposals, the AGM empowered the EC, Alumni Association, HBTI Kanpur to finalise the MoA after taking into account suggestions which the EC feels suitable. It was proposed by Sh. Ashish Saxena (1976, Electrical Engineering), seconded by Dr. R.K. Trivedi (1979, Oils Technology).

#### **AGM AGENDA NO 14.08**

### **Approval of Election of 7<sup>th</sup> Executive Committee of Alumni Association, HBTI Kanpur**

Based on the notification dated 04/AAHBTI/SECY/2019 dated 24/09/2019, the election officer Sh R K Jalan (1974, Chemical) declared the following office bearers of the Executive Committee of Alumni Association, elected unopposed for the period of two years i.e. from year 2020-2021.

<b>SI No.</b>	<b>Office Bearer</b>	<b>Name</b>	<b>Year</b>	<b>Branch</b>
1	President	Balram Upadhyay	1991	Civil
2	Vice President	Rajnish Chandra Dikshit	1992	Food
3	Secretary	Vivek Mishra	1987	Electrical
4	Jt Secretary	Vacant		
5	Treasurer	Mayank Jain	1991	Civil
6	EC Member	Radha Kant Jaiswal	1991	Electronics
7	EC Member	Rajeev Singhal	1992	Civil
8	EC Member	Pravin Gupta	1993	Electrical
9	EC Member	Swapnalekha Basak	1993	Electrical
10	EC Member	Sushil Kumar	1995	Electronics
11	EC Member	Asheesh Agarwal	1996	Chemical

As the Election already approved in 13<sup>th</sup> AGM, hence not needed to approve it again. Changes in the Executive Committee, induction of Co-opted members subsequent to the elections were notified and accepted in the Executive Committee vide 33 to 36 meetings held during the year. The minutes have been duly ratified by the General Body.



**AGM AGENDA NO 14.09**

**Any other matter with the permission of the Chair**

**Accounts / EC handover should be calendar year to calendar year.**

*This point was raised by Shri Munish Jain (1974, Mechanical Engineering), and the discussion was allowed by the President. The General body discussed the proposal and it was suggested to revamp election process so that elections can be completed much earlier than AGM. It was suggested that announcement of elections can start in Jul-Aug so that by September, the process related to new office bearer can be completed. AGM authorised the EC to work out the process and suggest a suitable mechanism. The members also unanimously decided that the charge be handed over to the newly elected EC at the earliest but not later than 31<sup>st</sup> December of the Election year so that the term of incoming EC be concurrent with the Calendar year.*

**Meeting ended with thanks to the chair.**

**Sd/-**

**(Vivek Mishra)  
Hon. Secretary**

*Enclosures – Annexures I (Attendance Sheet)  
Annexures II (Balance Sheets)  
Annexures III (Work Done Jan 2020-Nov 2020)*

**Sd/-**

**(Balram Kumar Upadhyay)  
Hon. President**

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