



# ALUMNI ASSOCIATION

Harcourt Butler Technological Institute, Kanpur

(Registered under Societies Registration Act 1880, Reg No. 220/2007-08 Dated 31/05/2007. GSTIN 09AADTA3677N1Z6)

## **39<sup>th</sup> EXECUTIVE COMMITTEE MEETING**

ALUMNI ASSOCIATION, HBTI, KANPUR

**DATE : TUESDAY, 31 AUG 2021**

**TIME : 19:30 TO 21:00 HRS**

**Venue: Google Meet – Digital Meeting**

**(Persons would be represented by email and locations)**

### MINUTES

## **39<sup>th</sup> EXECUTIVE COMMITTEE MEETING ALUMNI ASSOCIATION, HBTI, KANPUR**

The 39<sup>th</sup> meeting of the Executive Committee, Alumni Association-H.B.T.I., Kanpur was organized as a virtual over “Google Meet” Digital Meeting platform on 31 Aug 2021 during 7:30 pm to 9:30 pm. The Hon. Vice Chancellor H.B.T.U. Kanpur and Following EC members and invitees were present -

#### Executive Committee Members

1. Sh. B K Upadhyay, President, AA HBTI Kanpur
2. Sh. Rajnish Chandra Dikshit, Vice President, AA HBTI Kanpur
3. Sh. Vivek Mishra, Secretary, AA HBTI Kanpur
4. Sh. Mayank Jain, Treasurer, AA HBTI Kanpur
5. Sh. Radha Kant Jaiswal, EC Member, AA HBTI Kanpur
6. Dr. R P Singh, Permanent Invitee
7. Dr. P K Kamani, In-charge Alumni Affairs, HBTU, Special Invitee
8. Sh. K.M. Agarwal, Former President & Permanent Invitee
9. Sh. Prasoon Verma, President, Bengaluru Chapter- Special Invitee
10. Sh. Pramod Kumar Rajput, President New Delhi Chapter- Sp. Invitee
11. Sh. S P Dehar, Special Invitee
12. Sh. Rakesh Kumar Goel, New Delhi Chapter- Special Invitee
13. Sh. Jagmohan Saluja, Kanpur Chapter- Special Invitee
14. Sh. Sanjeev Bansal, Kanpur Chapter- Special Invitee
15. Sh. Yogesh Goel, North America Chapter- Special Invitee
16. Sh. Nagendra Goel, New Delhi Chapter- Special Invitee

Following EC Members and Co-opted members could not attend:

1. Sh. Harendra Agarwal, Founder President- Special Invitee
2. Sh. Munish Kumar Jain, Former President- Special Invitee
3. Prof. Onkar Singh, Immediate Past President

4. Prof. Raghuraj Singh, Past Secretary, Special Invitee
5. Dr Ashutosh Karnataka, Special Invitee
6. Sh. Rajeev Singhal, EC Member, AA HBTI Kanpur
7. Sh. Pravin Gupta, Joint Secretary & EC Member (Leave Granted)
8. Ms. Swapnalekha Basak, EC Member, AA HBTI Kanpur
9. Sh. Sushil Kumar, EC Member, AA HBTI Kanpur
10. Sh. Rajendra Kumar Jalan, Vice Chairman “Centenary Celebrations Committee” and Permanent Invitee (Leave Granted)
11. Prof. A V N Swamy, President, Hyderabad Chapter – Special Invitee
12. Sh. Sudhir Kant, Bengaluru Chapter- Special Invitee
13. Dr. Subhash Srivastava, Chapter coordinator, Mumbai & Invitee
14. Sh. Dwijendra Mathur, President, Gurugram Chapter- Special Invitee
15. Sh. A P S Rathore, President, Lucknow Chapter - Special Invitee/ His representative
16. Sh. Ravindra Murthy, President, Pune Chapter- Special Invitee
17. Presidents/ Nominee’s of Faridabad, Sikkim, Chandigarh Chapters.

The Executive Committee took note of all the members of Harcourtian family who departed in between 11 Jul 2021 and 31 Aug 2021 and paid homage to all whose names are known and also to those whose names are not known to the Secretariat by mourning for two minutes before starting the proceedings.

**Agenda Point No. 39.01**

**To consider and approve minutes of the 38th meeting of Executive Committee held on 11 Jul 2021.**

*Executive Committee took note of the minutes of 38<sup>th</sup> meeting of Executive Committee held on 11 Jul 2021. The minutes had been circulated to all members, no comment had been received, the minutes were read out by the Secretary. Prof R.P. Singh advised that the appointment of auditors should be concurrently ratified in the forthcoming AGM. Sh. K.M. Agarwal proposed and Sh. S.P. Dehar seconded the approval of minutes and EC members unanimously approved the minutes which are being enclosed at Annexure-I.*

**AGENDA POINT No. 39.02**

**To consider the details of Action taken upon the decisions taken in 38<sup>th</sup> meeting of Executive Committee held on 11 Jul 2021.**

The members of Executive Committee are requested to take note on the action taken on the decisions approved in 38th Executive Committee Meeting held on 11 Jul 2021. The details are as presented below;

| Agenda Number | <u>Agenda item</u><br>Decision Taken   | Action Taken  |
|---------------|--|---------------|
| 38.01         | To consider and approve minutes of the 37 <sup>th</sup> meeting of Executive | Done/Approved |

|           |   |   |
|-----------|---|---|
|           | Committee held on 11Jul 2020  |   |
| 38.02     | To consider the details of Action taken upon the decisions taken in 37 <sup>th</sup> meeting of Executive Committee held on 27 Jan 2021.          | Done. Minutes circulated to all eligible members.   |
| 38.03     | Appointment of New Chartered Accountant   | Accepted. Appointment of VSH Associates rep. by Shri Santosh Gupta. To be ratified in the AGM. Appointment letter for the same to be issued subject to provisions. Done.  |
| 38.04     | Progress on HBTU-AA committees:   | Communicated to HBTU vide a copy of 38 <sup>th</sup> EC minutes. Committee's have been constituted and shortly a small meeting of HBTU committees shall be conducted with respective members.   |
| 38.05 (a) | To deliberate upon the progress of AA committees- Executive Committee   | A roadmap of the program has been prepared with the help of HBTU Administration and is being shared along with the minutes. Annexure 38.05(a). May please be approved.  |
| 38.05 (b) | To deliberate upon the progress AA committees- Advisory, Planning and Mentoring Committee   | The members of APM committee are upbeat, after a meeting on 14 <sup>th</sup> Aug 2021, Shri Munish Jain has informally informed that the brainstorming of APMC would bear fruit after we have clarity on the program skeleton and mandate from the University.  |
| 38.05 (c) | Centenary Invitation Committee : The Centenary Invitation Committee has held one single meeting over virtual platform.                            | The president of Central Invitation Committee is working on the list of probable guests and speakers. VC HBTU has started his efforts to bring in a gallantry of eminent personalities.   |
| 38.05 (d) | Award SOP Committee   | SOP circulated.   |
| 38.05 (e) | Stamp & Coinage Committee:  | Smoothly functioning. HBTU authorities and members of SOP committee are on the same page and good progress has been made.   |
| 38.05 (f) | Souvenir Committee  | Members of the Souvenir Committee have started collecting data and they are in sync. with members of HBTU who have been entrusted with the assignment of publication. A dedicated team of students is working under the direct supervision of Hon Vice Chancellor & team. Shri Prasoon Verma is in touch with Prof Pramod Kamani. |
| 38.05 (g) | Memorial Committee  | To concentrate and expedite the development of Alumni initiatives for enrichment of student skills, extra-curricular and extramural activities of extension by the University. A tentative roadmap of proposed activities is being enclosed along with the Agenda. Annexure 38.05 (g). May please be approved.                    |
| 38.06     | To send a formal request to HBTU administration to release the Alumni LM fund, which is held by HBTU.   | Prof R.P. Singh had a discussion with the Hon. Vice Chancellor and he has assured of looking into it, positively.   |
| 38.07     | To make all out efforts to ensure that Alumni Association- HBTI Kanpur will coordinate with regions and get zonal level events.                   | Shri Rajiv Singhal, Zonal Co-ordinator has started coordinating efforts. He has requested the EC to help in front line handling till 15 <sup>th</sup> Oct 2021 and Secretary has assured taking up his duties till Shri Rajiv Singhal is busy in his personal assignments.  |
| 38.08     | The chapters, batchmates, classmates, organizations are requested to be on the lookout for notable alumni who can be felicitated during Centenary | No updates have been received in the Secretariat as of the 15 <sup>th</sup> Aug 2021.   |

|           |   |  |
|-----------|---|--|
|           | celebrations. A e-mail would be sent to all by Joint Secretary with approval of President to all alumni members latest by 31 July 2021.   |  |
| 38.09     | During the Centenary Week, Alumni Association will take lead in the various programs.   | Student Scholarship's distribution, Student driven cultural programs, Distinguished Old Student Award programs and Multiple Student Alumni Seminars. Few suggestions are being made and document is enclosed at Annexure 38.09   |
| 38.10     | To review the work done by Chapters.  | The issue was postponed for the 39 <sup>th</sup> EC Meeting as the time between 37 <sup>th</sup> and 38 <sup>th</sup> EC Meeting were troubled times due to Corona virus. The CovidAid App. was lauded by members of the Executive Committee. Chapter Presidents and active members may please present their updates during the 39 <sup>th</sup> EC.   |
| 38.11     | Approval of Bank Account of New Delhi Chapter.  | Done. Subsequently following necessary amendments have been made by the Secretary which may please be ratified...<br>(A) Name of Bank has been changed to <b>"Union Bank of India- Lajpat Nagar branch"</b> as the Connaught Place Branch refused to open our account.<br>(B) The Name of Shri Pramod Kumar Rajput has been changed to Shri Pramod Kumar and name of Shri Ritesh Gupta has been changed to Shri Ritesh. This amendment has been done on the request received from Delhi Chapter (Names to match the PAN Card).<br>(C) The Name of Account has been changed- It is now being read as ALUMNI ASSOCIATION, HBTI KANPUR (DELHI CHAPTER)... |
| 38.12     | Approval of Bank Account for Bengaluru Chapter.   | Done.  |
| 38.13 (a) | To deliberate upon the progress on HBTU-AA committees: Centenary Following points were considered for due diligence by the Executive Committee. President and Secretary have been authorized to take them further- FCRA Registration and Registration for Acceptance of CSR grants. | New Tax Consultants have started due diligence process. To initiate proceedings of registration for collecting CSR funds, following amendment has been made in the minutes of 37 <sup>th</sup> EC by the President and Secretary, which may please be approved and ratified.<br>Point No 37.04(01) has been changed from-<br>"To explore the possibility of Registration of AA-HBTI Kanpur under the FCRA" to<br>"To explore the possibility of Registration of AA-HBTI Kanpur under the FCRA Act and Registration for Acceptance of CSR grants".  |
| 38.13 (b) | Broadening the scope of ASCPC   | S/ Shri Radha Kant Jaiswal and Pravin Gupta to provide updates.  |
| 38.13 ©   | To help HBTU Administration for fixing up the Concept, Design, Execution procedures help in garnering resources for the Centenary Gate/ Pillar/ Time Capsule/ Hall of fame and Student Development (Activity) Centre focused on Human Values, Professional Skills, Soft Skills,     | Secretary is continuously in touch with the Hon. Vice Chancellor.<br>The Shatabdi Gate and Shatabdi Stambh Projects have been taken up by the University.<br>Roadmap for Student Development Centre has been prepared and is enclosed at Annexure 38.05(g)..   |

|           |   |   |
|-----------|---|---|
|           | Socially useful initiatives useful for all individuals etc.         |   |
| 38.14 (a) | Budgetary Provisions  | No updates have been received. Tentative Budgetary estimates are being enclosed at Annexure 38.14(a). The allotment would be decided based on the situation available as on 30 Sept 2021 based on Treasurer Report. |
| 38.14 (b) | Sharing of Official Data with the Chapter's and HBTU Administration | President and Secretary were authorized for sharing of Data and is being executed by the President & Secretary AA-HBTI Kanpur.  |
| 38.14 ©   | Centenary Road  | The proposal has been communicated to HBTU Administration. They are exploring the possibility of doing it.  |

### **AGENDA POINT No. 39.03**

#### **Progress on HBTU-AA committees:**

**Centenary Celebrations Organization Committee** has been working on the footprint of the Event and a broad outline has been finalized by various members. The Dean (PRG) provided an up to date account of the progress at the level of Institution while the Secretary provided updates on the efforts of the Alumni Association. The Hon. Vice Chancellor confirmed that relevant committee's have been working for getting the different activities completed. A blueprint of program has been prepared. The elaborate details are being provided against the respective Agenda points.

### **AGENDA POINT No. 39.04**

**To deliberate upon the progress of AA committees:** There is need for proper committee at Alumni Association level so as to coordinate the Centenary celebration at alumni level as well as HBTU Level. After collecting inputs from various quarters and senior alumni the following structure is being proposed for **Centenary Celebrations Organization Committee**

- a) **EXECUTIVE COMMITTEE:** The EC being the apex committee has contributed by coordinating with HBTU, Centenary Committee and all sub committee's. A broad outline is being enclosed as mentioned against point No. 39.03
- b) **Advisory, Planning & Mentoring Committee (APM):** The mandate of Advisory, Planning and Mentoring Committee (APM) as also all the other committee's was discussed. The Hon. Vice Chancellor advised that the distribution of work may be done with the help of senior alumni and HBTU faculty members. The APM Committee may please get the assignment completed as per the mandate proposed in the 37<sup>th</sup> EC Meeting held on 27 Jan 2021.
- c) **Centenary Invitation Committee: The Centenary Invitation Committee has held one single meeting over virtual platform.**

Resolution from Shri Munish Jain was received as a WhatsApp message that “Senior Members” be authorized to complete the task of sending invites and to ensure that eminent personalities be convinced to grace the occasion as Chief Guest’s/ Guest’s of Honour in the various programs of the centenary event. Since HBTU is a state administered University, it would be prudent and advisable to seek concurrence of the Hon. Vice Chancellor. To expedite procedures, the Hon. President and Hon. Secretary were authorized to interact with the Hon. Vice chancellor and seek his consent before short listing the Chief Guest’s/ Guest’s of Honour. Subsequently the senior members of the Invitation Committee would take it up further and invite great personalities.

**d) Award Committee:**

SOP has already submitted their report and award SOP is in place. The Hon. President and Hon. Secretary were authorized to constitute a Committee for identification of distinguished alumni. Subsequently, the task may be completed within the next 2-3 days.

**e) Stamp & Coinage Committee:**

The Stamp and Coinage Committee has held several meetings and completed the due diligence for application to be submitted. Secretary AA worked closely with the HBTU Administration to complete the codal formalities of application.

The application process having been completed by the HBTU administration; persuasion is being done at various levels. The Hon. Vice Chancellor provided an update and status of efforts made by Stamp and Coinage Committee. Due to time constraints a commemorative stamp has been denied and the process of getting the stamp issued in “My Stamp” category have been initiated. The persuasion for application submitted for the Commemorative Coin is being done and the HBTU Committee members are in touch with New Delhi Chapter.

**f) Souvenir Committee:** AA had already confirmed that it would lead to prepare a digital version of Coffee Table Souvenir, covering 100 years of glorious past of HBTU.

**Sh Prasoon Verma** requested EC to accord administrative and financial sanctions commensurate with the gravity of financial requirements in such activities. Secretary opined that the activity may please be divided in two distinct parts- Contents & Logistics. Members accepted this. The souvenir committee has once again requested that an adequate budget may be sanctioned for design of CTB by professionals vide official communication where the opinion of most of the members of Souvenir Committee had been obtained. A team of HBTU Faculty members and students are working relentlessly and progress is keenly monitored by the Hon. Vice Chancellor, HBTU Kanpur. A

budgetary estimate for getting the “Coffee table book”/ “Smriti Manjusha” compiled, designed and printed is being enclosed.

g) **Memorial Committee:**

It had been decided that AA-HBTU Kanpur would lead in “Development of Alumni initiatives for enrichment of student skills, extra-curricular and extramural activities of extension by the University”. The initiative of Centenary Gate and Centenary Memorial Stambh has been taken up by the University.

The Hon. Vice Chancellor confirmed that the work has already been taken up by the HBTU Administration. A tentative roadmap of proposed Student Skills Development Centre and initiatives are being enclosed at Annexure (II).

**AGENDA POINT No. 39.05**

**To make all out efforts to ensure that Alumni Association- HBTI Kanpur will coordinate with regions and get zonal level events.**

No updates have been received from the Zonal Committee’s. The Zonal Coordinators may please keep in touch for further action in this regard. Shri Pramod Rajput & Shri Prason Verma, Presidents of New Delhi and Bengaluru Chapter respectively; said that the zonal event may be done later on during the period ending Nov 2022. The Hon Secretary and Shri Rajeev Singhal EC Member (Chapter coordination) may be contacted for assistance.

**AGENDA POINT No. 39.06**

**Centenary Alumni Award**

It was decided to give awards to distinguished alumni during Centenary Celebration Week. All event would be managed by the Alumni Association.

- The chapters presidents and office bearers, batchmates, classmates, organizations are requested to be on the lookout for notable alumni who can be felicitated during Centenary celebrations.
- A email would be sent to all by Joint Secretary with approval of President to all alumni members latest by 20 Sep 2021 so that all nomination can be collected by 30 Sep 2021.
- It would be placed for Screening Committee which would submit the scrutinized names to the Award Selection Committee by 10 Oct 2021.
- Award Selection committee: It would complete its proceeding by 17 Oct 2021 so that the Awardee are given time to travel for acceptance of Award during Centenary Celebration.
- Hon. Secretary would coordinate the efforts of Centenary Award Committee and collect relevant inputs from the fraternity.

**Agenda Point No. 39.07**

**To review progress by chapters on various alumni activities**

The Chapter Presidents are requested to present an update of activities of the Alumni Association leading to the Centenary Celebrations in Nov 2021 and subsequently during the next calendar year leading up to the closure of centenary celebrations in Nov 2022.

### **Format for Chapter Activities**

| <b>Chapter</b>    | <b>Targets and its Achievement during Q1 of 2021</b> |  |                               |  |                                   |  |                                   |  |  |  |
|-------------------|--|--|-------------------------------|--|-----------------------------------|--|-----------------------------------|--|--|--|
|                   | ASCPC @ 1 Webinar each month                         |  | Life Member @ 5 LM each month |  | Newsletter @ 1 Article each month |  | Advertise Material @ 1 each month |  | Meeting Q1 2021 @ 1 meeting each Quarter |  |
| <i>Bengaluru</i>  | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Faridabad</i>  | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Gurugram</i>   | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Lucknow</i>    | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Mumbai</i>     | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Pune</i>       | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Chandigarh</i> | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Hyderabad</i>  | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Kanpur</i>     | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Delhi</i>      | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| <i>Sikkim</i>     | 1  |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |

The Harcourtians in North America planning to establish of a Primary Health Centre at HBTU Kanpur for all the stakeholders including the Students, Faculty, Staff and Alumni; with the help and extension of all stake holders. The V C HBTU Kanpur has explored the possibility of such an initiative to be completed. A probable location has been identified. Kanpur Chapter AA HBTI Kanpur is working with the HBTU and detailed report is awaited.

### **AGENDA POINT No. 39.08**

#### ***Approval of Bank Account for Kanpur Chapter***

The **Executive Committee**, (referred as “Board” in Bank Parlance) **Alumni Association HBTI, Kanpur** approved as following.

*“It is resolved that the **Executive Committee, Alumni Association HBTI, Kanpur** be and hereby given approval for opening a saving account with **State Bank of India, Branch Nadri Bazar, Swaroop Nagar, Kanpur- 208 002; Uttar Pradesh** in the name of **ALUMNI ASSOCIATION, HBTI, Kanpur Chapter** in the city of **Kanpur** and authorized the **Kanpur Chapter** to operate the said account and also to file the necessary documents for account opening the said accounts as may be required by the bank.*

*It is resolved that the **Executive Committee, Alumni Association HBTI, Kanpur** be and hereby gives approval for the account operation of*



**ALUMNI ASSOCIATION, HBTI Kanpur – Kanpur Chapter** account and operation mode will be **Jointly** by.

1. **Either** Sh Sanjeev Bansal (President)  
**Or** Sh.Pankaj Kumar (Secretary)  
**And**
2. Sh Avinash Nigam (Treasurer)

It is **resolved that the Executive Committee, Alumni Association HBTI, Kanpur** be and hereby gives approval of the Amount of Rs 1,00,000/- (Rs One Lakh only) as limit for single transaction in **Alumni Association HBTI, Kanpur –Kanpur Chapter** Bank Account by the authorized Signatories.

It is **resolved that the Executive Committee, HBTI, Kanpur**, approved the document containing 11 points mentioned in the Annexure-03 for submitting to the State Bank of India by Kanpur Chapter.

It is **resolved that the Alumni Association HBTI, Kanpur–Kanpur Chapter**, are bound and strictly adhere by the Standard Operating Procedures and guidelines incorporated in approved minutes of the 35<sup>th</sup> Executive Committee vide agenda point no. 35.06.”  
**Board Resolution is enclosed at Annexure (III).**

#### **AGENDA POINT No. 39.09**

**To fix up a tentative schedule for the forthcoming EC meetings leading up to the Centenary Celebrations.**

- 40<sup>th</sup> EC Meeting – Sunday 19<sup>th</sup> Sep 2021 7:30 PM- 9:00 PM
- 41<sup>st</sup> EC Meeting –Sunday 03<sup>rd</sup> Oct 2021 7:30 PM- 9:00 PM
- 42<sup>nd</sup> EC Meeting – Sunday 17<sup>th</sup> Oct 2021 7:30 PM- 9:00 PM
- 43<sup>rd</sup> EC Meeting – Sunday 31<sup>st</sup> Oct 2021 7:30 PM- 9:00 PM
- 44<sup>th</sup> EC Meeting – Sunday 14<sup>th</sup> Nov 2021 7:30 PM- 9:00 PM

The above proposal was approved and the forthcoming meetings of the Executive Committee shall be conducted as per the above schedule.

#### **AGENDA POINT No. 39.10**

##### **The Scholarship Committee:**

This year also the Alumni Association would be giving Scholarship to all the branches of 2<sup>nd</sup> and 3<sup>rd</sup> year B Tech Engineering (12 per year so total 24 ). The Selection Committee is made as following

- i) Mr S P Dehar as Chairman
- ii) Mr Radha Kant Jaiswal as Convenor
- iii) Dr Neeta Awasthy as member
- iv) Dr Nirmal Srivastava as member
- v) Sh. Puneet Vidhyarthi as member.

- vi) Chairman may coopt anyone whom he thinks would be able to cooperate in the process.

### **AGENDA POINT No. 39.11**

#### **Tentative Schedule:**

Parallely an Exhibition of Leather Industry at CSA grounds showcasing the immense potential of Leather Technology Department. Driven by Council of Leather exporters and Kanpur Chapter AA HBTI Kanpur. Event will increase the footfall and walk ins. Broadcast of name of HBTU across the city.

**(This will finally be decided based of covid protocol based at that time)**

### **AGENDA POINT No. 39.12**

With the permission of chair, the formation of various committee was discussed and Committee authorized President and Secretary to form the various committees for smooth functioning of the Celebrations.

- (i) HBTU Committee: Following two committees were formed by the HBTU for follow up of the work. The Alumni members are coordinating with their efforts:

| <b>Stamp and Coinage Committee</b> |    |      |               |               |  |
|------------------------------------|----|------|---------------|---------------|--|
| <b>S L</b>                         |    |      | <b>NAME</b>   | <b>MOBILE</b> | <b>Comments</b>  |
| 1                                  | Hr | Prof | Krishna Raj   | 9450607840    | Mr P K Rajput and Mr Rakesh Goel are coordinating efforts from Alumni Side |
| 2                                  | Hr | Dr   | Sanjeev Kumar | 7081300678    |  |

| <b>Souvenir Committee</b> |    |      |                      |               |   |
|---------------------------|----|------|----------------------|---------------|---|
| <b>S L</b>                |    |      | <b>NAME</b>          | <b>MOBILE</b> | <b>Comments</b>   |
| 1                         | Hr | Prof | Yaduvir Singh        | 7081300508    | The students are working in close coordination with the Hon Secy Alumni Association and substantial work has been completed. Mr Prashant Arlekar, Shri I P Yadav and Mr Prasoon Verma are in touch with team from Alumni Side |
| 2                         | Hr | Prof | Pramod Kumar Kamani  | 9839027026    |   |
| 3                         | Hr | Prof | Krishna Raj          | 9450607840    |   |
| 4                         | Hr | Mr   | Anjaney Basedia      | 6393702287    |   |
| 5                         | Hr | Mr   | Pradyumn Kumar Anand | 8318849239    |   |
| 6                         | Hr | Mr   | Ashish Mishra        | 5122532571    |   |

- (ii) A HBTI Kanpur Committee: Following committees were formed by the Executive Committee for follow up of the work. The Alumni members are requested to kindly adhere to the time limits and coordinate their efforts:

| AWARD SCREENING COMMITTEE |    |      |                   |            |  |
|---------------------------|----|------|-------------------|------------|--|
| S L                       |    |      | NAME              | MOBILE     | Comments   |
| 1                         | Hr | Mr   | Munish Kumar Jain | 9810704575 | Alumni office would provide all details to the committee in the excel format once the time limit is over. Committee would screen names and send the full list with their recommendation. |
| 2                         | Hr | Mr   | Ravi Murthy       | 9822070314 |  |
| 3                         | Hr | Prof | AVN Swamy         | 9581003571 |  |
| 4                         | Hr | Mr   | P.K. Rajput       | 9212501424 |  |

| DISTINGUISHED AWARD COMMITTEE |    |    |                            |            |  |
|-------------------------------|----|----|----------------------------|------------|--|
| S L                           |    |    | NAME                       | MOBILE     | Comments   |
| 1                             | Hr | Mr | Balram Upadhyay - Chairman | 9453048884 | Once Screening Committee submits th report by 10 Oct, The Award Committee would meet quickly to finalize the list by 17/18 Oct 2021 so that the Awardee can travel to Kanpur |
| 2                             | Hr | Mr | Vivek Mishra - Convenor    | 9336270570 |  |
| 3                             | Hr | Mr | Rajeev Singhal             | 8600998070 |  |
| 4                             | Hr | Ms | Swapnalekha Basak          | 9920992599 |  |
| 5                             | Hr | Dr | P K Kamani                 | 9839027026 |  |
| 6                             | Hr | Dr | Raghuraj Singh             | 9415153745 |  |

| SCHOLARSHIP COMMITTEE |    |    |                             |            |   |
|-----------------------|----|----|-----------------------------|------------|---|
| S L                   |    |    | NAME                        | MOBILE     | Comments  |
| 1                     | Hr | Mr | S.P. Dehar CHAIRMAN         | 9958100291 | We have to complete the selection of twelve students each from the II nd and III rd years respectively. Ensure that due diligence is completed and the program be conducted in most efficient manner. |
| 2                     | Hr | Mr | Radha Kant Jaiswal CONVENER | 8588831464 |   |
| 3                     | Hr | Dr | Neeta Awasthy               | 9873062986 |   |
| 4                     | Hr | Mr | Puneet Vidyarthi            | 9891258369 |   |
| 5                     | Hr | Dr | Nirmal Srivastava           | 9888712889 |   |

| MOMENTO COMMITTEE |    |      |                       |            |   |
|-------------------|----|------|-----------------------|------------|---|
| S L               |    |      | NAME                  | MOBILE     | Comments  |
| 1                 | Hr | Mr   | K.M. Agarwal Chairman | 9810058378 | Some have been identified by Shri K M Agrawal We request the Committee members to present a plan for the complete logistics of selection, sourcing, purchase and distribution of Memento's & Souvenir Items |
| 2                 | Hr | Mr   | Jagmohan Saluja       | 9936914914 |   |
| 3                 | Hr | Cmdr | Manoj Kumar Singh     |            |   |
| 4                 | Hr | Mr   | Arvind Garg           | 9336101462 |   |
| 5                 | Hr | Mr   | Rajnish Chandra Dixit | 9450014176 |   |

| SEMINAR COMMITTEE |    |      |                    |            |  |
|-------------------|----|------|--------------------|------------|--|
| S L               |    |      | NAME               | MOBILE     | Comments                                   |
| 1                 | Hr | Prof | Purnendu Ghosh     | 9829011232 | Convenor of Students Development Programs  |
| 2                 | Hr | Dr   | Ashutosh Karnataka | 9818092192 | Convenor of Aatmanirbhar Bharat (Kanpur)   |
| 3                 | Hr | Mr   | Sushil Kumar       | 9871004983 | Coordinator                                |
| 4                 | Hr | Mr   | Vivek Mishra       | 9336270570 | Coordination with HBTU official fraternity |

| RESOURCES MOBILISATION COMMITTEE |    |    |                       |            |  |
|----------------------------------|----|----|-----------------------|------------|--|
| S L                              |    |    | NAME                  | MOBILE     | Comments   |
| 1                                | Hr | Mr | Rajnish Chandra Dixit | 9450014176 | All Alumni Association Members, Chapter Coordinators Overseas friends. Donors and Contributors, all Life Members to help in the organization of event. |
| 2                                | Hr | Mr | Dwijendra Mathur      | 9312664533 |  |
| 3                                | Hr | Dr | Subhash Srivastava    | 9820082351 |  |
| 4                                | Hr | Mr | Mayank Jain           | 9212247541 |  |
| 5                                | Hr | Mr | Sanjeev Bansal        | 9839032516 |  |

| REGISTRATION COMMITTEE |    |    |                |            |   |
|------------------------|----|----|----------------|------------|---|
| S L                    |    |    | NAME           | MOBILE     | Comments  |
| 1                      | Hr | Mr | Praveen Gupta  | 9890633500 | All EC (Incl. Coopted) Members to help maximise participation. Mr Praveen Gupta to provide all software and I.T. related support. Prason Verma to organize social media platforms and publicity of the event. |
| 2                      | Hr | Mr | Swapnalekha    | 9920292599 |   |
| 3                      | Hr | Mr | Mayank Jain    | 9212247541 |   |
| 4                      | Hr | Mr | Rajeev Singhal | 8600998070 |   |
| 5                      | Hr | Mr | Prason Verma   | 9167440308 |   |

| RECEPTION COMMITTEE |    |    |                   |            |          |
|---------------------|----|----|-------------------|------------|----------|
| S L                 |    |    | NAME              | MOBILE     | Comments |
| 1                   | Hr | Mr | Harendra Agrawal  | 9810431909 |          |
| 2                   | Hr | Mr | Munish Kumar Jain | 9810704575 |          |
| 3                   | Hr | Dr | R P Singh         | 9415405642 |          |
| 4                   | Hr | Mr | K M Agrawal       | 9810058378 |          |
| 5                   | Hr | Dr | Onkar Singh       | 9415114011 |          |

| STUDENT DEVELOPMENT CENTRE COMMITTEE |    |    |                   |             |   |
|--------------------------------------|----|----|-------------------|-------------|---|
| S L.                                 |    |    | NAME              | MOBILE      |   |
| 1                                    | Hr | Mr | Vivek Mishra      | 9336270570  |   |
| 2                                    | Hr | Dr | Vipin Shukla      | 9971015790  |   |
| 3                                    | Hr | Mr | Pankaj Srivastava | 9839148908  |   |
| 4                                    | Hr | Mr | Avinash Nigam     | 9648559922  |   |
| 5                                    | Hr | Mr | Rajeev Gupta      | 7860028344  |   |
| 6                                    | Hr | Mr | Sudhir Kant       | 9909097018  |   |
| 7                                    | Hr | Mr | Yogesh Kumar Goel | 16016720593 | Chapter President : Harcourtians in North America |
| 8                                    | Hr | Mr | Ashwani Verma     | 17326683943 | Vice President : Harcourtians in North America    |
| 9                                    | Hr | Mr | Akhil Kumar Khare | 17322089033 | Senior fraternity member in NA                    |
| 10                                   | Hr | Mr | Avinash           | 15039952030 | Senior fraternity member in NA                    |
| 11                                   | Hr | Ms | Yagya Verma       | 12017489753 | Young Harcourtian in NA.                          |

Meeting ended with vote of thanks to the chair

VIVEK MISHRA.  
HON SECRETARY

Dated: 14 Sep 2021

BALRAM UPADHYAY  
HON PRESIDENT

**Annexure - I**



# ALUMNI ASSOCIATION

Harcourt Butler Technological Institute, Kanpur

(Registered under Societies Registration Act 1880, Reg No. 220/2007-08 Dated 31/05/2007. GSTIN 09AADTA3677N1Z6)

## **38<sup>th</sup> EXECUTIVE COMMITTEE MEETING**

ALUMNI ASSOCIATION, HBTI, KANPUR

**DATE : SUNDAY, 11JUL 2021**

**TIME : 19:30 TO 21:00 HRS**

**Venue: Google Meet – Digital Meeting**

**(Persons would be represented by email and locations)**

### MINUTES

## **38<sup>th</sup> EXECUTIVE COMMITTEE MEETING**

**ALUMNI ASSOCIATION, HBTI, KANPUR**

The 38<sup>th</sup> meeting of the Executive Committee, Alumni Association-H.B.T.I., Kanpur was organized as a virtual over “Google Meet” Digital Meeting platform on 11Jul 2021 during 7:30 pm to 9:30 pm. Following EC members and invitees were present

1. Sh. B K Upadhyay, President, AA HBTI Kanpur
2. Sh. Rajnish Chandra Dikshit, Vice President, AA HBTI Kanpur
3. Sh. Vivek Mishra, Secretary, AA HBTI Kanpur
4. Sh. Mayank Jain, Treasurer, AA HBTI Kanpur
5. Sh. Radha Kant Jaiswal, EC Member, AA HBTI Kanpur
6. Sh. Sushil Kumar, EC Member, AA HBTI Kanpur
7. Dr. P K Kamani, In-charge Alumni Affairs, HBTU, Special Invitee
8. Dr. R P Singh, Permanent Invitee
9. Sh. Munish Jain, Former President & Permanent Invitee
10. Sh. K.M. Agarwal, Former President & Permanent Invitee
11. Sh. Dwijendra Mathur, President Gurugram Chapter- Special Invitee
12. Sh. Chandra Shekhar Joshi, Invitee
13. Sh. Himanshu Vasishtha, Secretary, Hyderabad Chapter – Special Invitee
14. Prof. Sunil Kumar Tiwari, Secretary, Delhi Chapter – Special Invitee
15. Sh. Prasoon Verma, President, Bengaluru Chapter- Special Invitee
16. Shri Pramod Kumar Rajput, President New Delhi Chapter- Sp. Invitee
17. Sh. S P Dehar, Special Invitee
18. Sh. Vipin Shukla, New Delhi Chapter- Special Invitee
19. Sh. Manoj Sahu, Pune Chapter- Special Invitee
20. Sh. Rakesh Kumar Goel, New Delhi Chapter- Special Invitee
21. Dr Neelam Lohiya, Special Invitee

22. Shri I.P. Yadav, Lucknow Chapter, Special Invitee

Following EC Members and Co-opted members could not attend:

1. Sh. Rajeev Singhal, EC Member, AA HBTI Kanpur
2. Sh. Pravin Gupta, Joint Secretary & EC Member (Leave Granted)
3. Ms. Swapnalekha Basak, EC Member, AA HBTI Kanpur
4. Sh. Rajendra Kumar Jalan, Vice Chairman "Centenary Celebrations Committee" and Permanent Invitee (Leave Granted)
5. Sh. Ravindra Murthy, President Pune Chapter- Special Invitee
6. Sh. Devesh Kumar Garg, President, Faridabad Chapter- Special Invitee
7. Dr. N K Srivastava, President, Chandigarh Chapter – Special Invitee
8. Prof. A V N Swamy, President, Hyderabad Chapter – Special Invitee
9. Sh. Ashish Kumar Saxena, Noida- Special Invitee
10. Sh. P K Jain, Secretary, Chandigarh Chapter – Special Invitee
11. Sh. Sanjeev Bansal, President, Kanpur Chapter – Special Invitee
12. Sh. Vivek Verma, Co-opted Member
13. Sh. Vineet Gupta, Co-opted Member
14. Dr. Ghayas Ahmad Usmani, Special Invitee
15. Dr. Shishir Kumar Sinha, Co-opted Member
16. Sh. Puneet Kumar Vidyarthi, Faridabad chapter, Special Invitee
17. Sh. Rajiv Sikka, Special Invitee
18. Sh. Sanjay Garg, Faridabad Chapter- Special Invitee
19. Sh. Sudhir Kant, Bengaluru Chapter- Special Invitee
20. Sh. Yogesh Kr. Goel, North America Chapter- Special Invitee
21. Dr. Neeta Awasthy, Co-opted Member
22. Sh. Neeraj Kumar, Co-opted Member
23. Sh. Indra Alok Saxena, Co-opted Member
24. Dr. Subhash Srivastava, Chapter coordinator, Mumbai & Invitee
25. Dr. Manvendra Singh Chauhan, Co-opted Member
26. Sh. Piyush Shukla, Co-opted Member
27. Sh. Inder Preet Singh, Invitee
28. Sh. Asheesh Agrawal, Former EC Member- Special Invitee
29. Sh. A P S Rathore, President, Lucknow Chapter - Special Invitee/  
His representative
30. Sh. Anshul Mathur, President, Mumbai Chapter-Special Invitee/His  
representative
31. Sh. Anoop Shukla, Co-opted Member
32. Sh. Tarun Verma, Co-opted Member, Chapter coordinator, Jaipur &  
Invitee
33. Sh. Sanjay Kumar, Co-opted Member, Chapter coordinator,  
Ahmedabad & Invitee (Leave granted)
34. Sh. Arun Dadda, Co-opted Member
35. Sh. Atul Shrivastava, Co-opted Member
36. Sh. Syed Arif Hussain Rizvi, Co-opted Member

37. Sh. Ved Prakash, Co-opted Member
38. Sh. Rajat Gupta, Co-opted Member
39. Sh. FarogAlam, Co-opted Member
40. Sh. Kanchan Kalra, Co-opted Member
41. Sh. Deepak Pant, Co-opted Member

The Executive Committee took note of all the members of Harcourtian family who departed in between 27Jan 2021 and 11 Jul 2021 and paid homage to all whose names are known and also to those whose names are not known to the Secretariat by mourning for two minutes before starting the proceedings.

**Agenda Point No. 38.01**

**To consider and approve minutes of the 37th meeting of Executive Committee held on 27 Jan 2021.**

*Executive Committee took note of the minutes of 37<sup>th</sup> meeting of Executive Committee held on 27Jan2021. The minutes had been circulated to all members, no comment having been received, the Executive Committee unanimously approved the minutes which are being enclosed at Annexure-I.*

**AGENDA POINT No. 38.02**

**To consider the details of Action taken upon the decisions taken in 37<sup>th</sup> meeting of Executive Committee held on 27 Jan 2021.**

The members of Executive Committee noted the details of action taken on the decisions taken in 37th Executive Committee Meeting held on 27Jan 2021. The details are as presented below;

| Agenda Number | <u>Agenda item</u><br>Decision Taken  | Action Taken   |
|---------------|---|--|
| 37.01         | To consider and approve minutes of the 36 <sup>th</sup> meeting of Executive Committee held on 08 Nov 2020  | Done/Approved  |
| 37.02         | To consider and note the minutes of the 14 <sup>th</sup> Annual General Body meeting held on 29 <sup>th</sup> November, 2020 over virtual Platform.   | Done. Minutes circulated to all eligible members.  |
| Part (B)      | Amendments in the Articles of Association and Memorandum of Understanding of the Alumni Association- HBTI Kanpur  | The MOU was approved as per approval given by the AGM on 29 Nov 2020 by i.e. i) incorporation of authorizing EC to fix amount for Life Membership at regular intervals (inserted in para 4i of the article of association) and ii) To fill the vacant members post in EC arising due to resignation, death, etc. (inserted in heading TERM in para 7 of the Article of association). But it have to be passed by next AGM only |
| 37.03         | To deliberate upon the possibilities of extension in the forthcoming Centenary Celebrations (Planned during the period from Nov 2020 to Nov 2022) and formally conclude a plan of Action for the participation of Alumni Association. | Committee's have been constituted for different activities and have started working towards individual predetermined goals. Details of Committees & ATR is being appended.   |

|               |   |  |
|---------------|---|--|
| 37.04         | Any other matter with the permission of chair :<br><br>Following points were considered for due diligence by the Executive Committee. President and Secretary have been authorized to take them further.  |  |
| (a)           | To explore the possibility of Registration of AA-HBTI Kanpur under FCRA   | The possibility is being explored.   |
| (b)           | As there are two vacancies in the EC, they need to be filled up temporarily and EC authorized the President to find two enthusiastic alumni who can contribute in EC members.   | Possibility to include is being explored.  |
| (c)           | Integration of Students with the Alumni Association. Strengthening the ASCPC and broadening the scope of Student Welfare Activities   | Done. Online portal for Industry and students job linkage is in progress. Webinars conducted.  |
| (d)           | To help HBTU Administration for fixing up the Concept, Design, Execution procedures help in garnering resources for the Centenary Gate/ Pillar/ Time Capsule/ Hall of fame and Student Development (Activity) Centre focused on Human Values, Professional Skills, Soft Skills, Socially useful initiatives useful for all individuals etc. | The matter has been discussed with the Hon. Vice Chancellor, D.S.W. and the I/C of Internship, Training.<br>A meeting of the Centenary Celebrations Committee was held in the Committee room HBTU Kanpur on 29 <sup>th</sup> Jun 2021 for deliberations on the road map of centenary Celebrations and the Minutes of Centenary Celebrations Committee have been circulated. However, for immediate reference of the EC members, they are being appended. |
| <b>Annex.</b> | <b>Various Committee's constituted for Centenary Celebrations.</b>  | <b>Action Taken Report</b>   |

### **AGENDA POINT No. 38.03**

#### **Appointment of New Chartered Accountant**

The members of EC accepted the resolve in principle and authorized the President and Secretary to hand over the charge and get the Accounting/ Tax Consultancy and advisory affairs completed from M/s VSH & Associates represented by Shri Santosh Gupta at Kanpur. However the decision of EC on appointment of new Chartered Accountants taken up in AGM where it would be ratified by the General Body in the forthcoming Annual General Body Meeting. Till then a provisional appointment letter would be issued by the Hon. President/Hon. Secretary, AA-HBTI Kanpur.

### **AGENDA POINT No. 38.04**

#### **Progress on HBTU-AA committees:**

It was decided that HBTU administration shall be requested to include (by co-option) the office bearers of Alumni association and other notable alumni who are willing to contribute in the Centenary celebrations. Secretary would send the letter to this respect at the earliest.



Discussed with the Hon. Vice Chancellor. Conveners for different sub committees (tasks) are being appointed by the University Administration. Members of the AA-HBTI shall be co-opted by each of these sub committees depending on the vision, skill set, willingness and the availability of resources with each respectable alumni. The structure of Committee's constituted by the University shall be circulated along with the Agenda of 39<sup>th</sup> EC meeting, well in advance.

### **AGENDA POINT No. 38.05**

**To deliberate upon the progress of AA committees:** The executive committee There is need for proper committee at Alumni Association level so as to coordinate the Centenary celebration at alumni level as well as HBTU Level. After collecting inputs from various quarters and senior alumni the following structure is being proposed for **Centenary Celebrations Organization Committee**

- h) **EXECUTIVE COMMITTEE:** The Executive Committee, Alumni Association would be the apex committee which would be finalizing and executing the various program after collecting suggestion from all quarters so that there is inclusiveness of alumni in all fields. **EC has started working towards execution of various programs finalized in a focused manner.**
- i) **Advisory, Planning & Mentoring Committee (APM):** The progress of work done in preparations leading up to the Centenary Celebrations was shared by the Advisory, planning and mentoring committee members. Due to the 2nd wave of Corona playing havoc and restricted movements the activities have been restricted to online discussions. **The members of APM committee are upbeat, hence requested again for detailed roadmap by 31 July positively.**
- j) **Centenary Invitation Committee : The Centenary Invitation Committee has held one single meeting over virtual platform.**  
As per the decision, the Vice Chairman of Centenary Celebrations Committee has met the Hon. Chancellor, Governor, Hon. Smt. Anandi Ben Patel Ji to explore the possibility of Government Initiative. The Hon. Vice Chancellor has called on the President of India Hon. Shri Ram Nath Kovind Ji at Kanpur on the 26<sup>th</sup> Jun 2021. The Hon'ble President assured of his visit to HBTU for a grand inaugural ceremony of Centenary Celebrations in Nov 2021. The dignitaries have assured our officials of state participation for magnanimity of the celebrations. The HBTU Administration is planning to invite more celebrities on the occasion of Centennial year during the year and HBTU Vice Chancellor called on the union HRD minister for a courtesy visit. President Alumni Association would be part of Invitation and Reception Committees.
- k) **Award SOP Committee:** The Report of Award SOP Committee was discussed and various points mentioned there-in were accepted in principle by members of the Executive Committee. The Award SOP

Committee has been requested to elaborate the sub category “Excellence in Extramural Activity”. (*Extramural Definition- Existing or functioning outside or beyond the walls, boundaries, or precincts of an organized unit (such as a school or hospital). Meaning- Extension activities, dissemination of knowledge beyond the boundaries, opening up of the system to society for integration of all stake holders of society etc...There should be no conflict of interest between the dignitary nominated for award and the University.*)

**The EC approved the recommendations of Award SOP Committee is enclosed at Annexure (II) and adopted the SOP. The SOP would be circulated for information to all and would be followed.**

1) **Stamp & Coinage Committee:**

The Stamp and Coinage Committee has held several meetings and completed the due diligence for application to be submitted. Secretary AA worked closely with the HBTU Administration to complete the codal formalities of application.

The applications have been submitted by the HBTU administration on 29<sup>th</sup> Jun 2021. Some fallacies were pointed out in application submitted by the University which is being corrected. The convener of Committee at HBTU, Kanpur is in touch with the Stamp and Coinage Committee.

m) **Souvenir Committee:** AA will lead to prepare a digital version of Coffee Table Souvenir, covering 100 years of glorious past of HBTU.

The Souvenir Committee presented an update of work done. It is good to note that the primary blueprint of the structure of proposed Coffee table book has already been prepared.

**Sh Prasoona Verma** requested EC to accord administrative and financial sanctions commensurate with the gravity of financial constraints in such activities. Secretary opined that the activity may please be divided in two distinct parts- Contents & Logistics.

**The Souvenir Committee has therefore been requested to keep on collecting the contents at rapid pace while the budget allocations and logistics shall be finalized in due course. The booklet to hand over at registration time can be thought of. Further, Shri Indra Pal Yadav from the 1981 batch has been included in the Committee, specifically for sports, photography sections.**

n) **Memorial Committee:** Alumni felt to develop and contribute a Centenary memorial the memories of which may last for another 25-30 years. The Memorial Committee presented an update of work done. Dean, Planning & Resource generation, HBTU Knp; Prof P.K. Kamani informed that the due diligence for Centennial Gate/ Pillar has been

started by the University and AA may therefore focus on coordinating with the university officials designated for this. The memorial committee was therefore requested accordingly. **To concentrate and expedite the development of Alumni initiatives for enrichment of student skills, extra-curricular and extramural activities of extension by the University.**

#### **AGENDA POINT No. 38.06**

**To send a formal request to HBTU administration to release the Alumni LM fund, which is held by HBTU.**

The issue of Life Membership Fund was discussed by the members of EC. It has been unanimously decided that LM fund collected from the students shall be conserved as a CORPUS as per the decision of the Alumni Association-HBTI Kanpur in the past. **The Interest, so received on Corpus, and other credits can be utilized as per the bye laws of the Association.** EC decided as follows:

- Immediate identification of the accounts and FD should be done in HBTU Administration. The services of **Vice Chairman- Organizing Committee Centenary Celebrations, Shri R.K. Jalan** and former director and permanent invitee Dr R P Singh would be utilized to track down these details and any clarification with HBTU Authorities.
- These LM amount need to be transferred to Alumni Account immediately to form Corpus.
- Interest accrued and credited from the date of deposit till date can be used subsequent to approval by the Executive Committee.

#### **AGENDA POINT No. 38.07**

**To make all out efforts to ensure that Alumni Association- HBTI Kanpur will coordinate with regions and get zonal level events.**

The members of EC categorically opined that organization of zonal events may please be done by the zonal committee's constituted for this purpose. The zones may please make their plans and execute them. Executive Committee shall help the zones in organization of such events as per the vision and roadmap of different zones.

**The different chapters/ zones have started their brain storming process and program schedule preparation is being carried out by the respective groups. The chapter should submit their plan by 15 August 2021. Chapter Coordinator Mr Rajeev Singhal would follow up.**

#### **AGENDA POINT No. 38.08**

**Centenary Alumni Award**

It was decided to give awards to up to 100 distinguished alumni during Centenary Celebration Week. All event would be will be managed by the Alumni Association.

**The chapters, batchmates, classmates, organizations are requested to be on the lookout for notable alumni who can be felicitated during**

**Centenary celebrations. A email would be sent to all by Joint Secretary with approval of President to all alumni members latest by 31 July 2021.**

**AGENDA POINT No. 38.09**

**During Centenary Week, Alumni Association will take lead in following events :**

| <b>Date</b> | <b>Program</b>   | <b>Venue</b> | <b>In charge</b> |
|-------------|--|--------------|------------------|
|             | Student Scholarships Distribution<br>(half day event)    |              |                  |
|             | Student driven Cultural Program<br>(one evening event)   |              |                  |
|             | Distinguished Old Student Awards<br>(one full day event) |              |                  |
|             | Multiple Student-Alumni Seminars<br>(one full day event) |              |                  |

The Program Schedule is being worked out and roadmap of events was discussed. Few senior members expressed their desire to extend the program till Sunday (Thursday 25<sup>th</sup> Nov to Sunday 28<sup>th</sup> Nov 2021). Finally it has been concluded that the specifics of events proposed on each of these days may be worked out and if we have sufficient bandwidth, the program may be extended adequately.

**Alumni Association will provide knowhow, expertise to build Student Activity centre :** For all the activities which have been identified for execution by the EC, Alumni Association the role of AA, shall be however as per the provisions of-

- a. The Societies Registration Act.
- b. Strictly adhering to the guidelines as per section 12AA and 80
- c. Due diligence on the feasibility of work and modus operandi of execution.
- d. Project appraisal and necessary techno commercial clearance of HBTU Administration/Government of Uttar Pradesh.
- e. Availability of resources and team for execution.

**Finer details are being worked out in consultation with the Dean(s) Student Welfare, Dean (PRG), ASCPC & few academicians. The Secretary has been requested to proceed further and evaluate the various possibilities of extension.**

**Agenda Point No. 36.10**

**To review progress by chapters on various alumni activities**

*Chapter President /representative / in-charge present in the Google Meet submitted the progress on various alumni activities in their respective chapter. The remaining chapter's have been requested to send in the information*

pertaining to their chapter in the following format. The chart shall be completed and circulated separately.

**Format for Chapter Activities**

| Chapter    | Targets and its Achievement during Q1 of 2021 |  |                               |  |                                   |  |                                   |  |  |  |
|------------|---|--|-------------------------------|--|-----------------------------------|--|-----------------------------------|--|--|--|
|            | ASCPC @ 1 Webinar each month                  |  | Life Member @ 5 LM each month |  | Newsletter @ 1 Article each month |  | Advertise Material @ 1 each month |  | Meeting Q1 2021 @ 1 meeting each Quarter |  |
| Bengaluru  | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Faridabad  | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Gurugram   | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Lucknow    | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Mumbai     | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Pune       | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Chandigarh | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Hyderabad  | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Kanpur     | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Delhi      | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |
| Sikkim     | 1   |  | 5                             |  | 1                                 |  | 1                                 |  | 1  |  |

There has been very little activity due to the Covid 19 Pandemic (IInd Wave). The President New Delhi, Gurugram & Bengaluru Chapters updated the members of EC on the activities carried out during the past few months.

The HBTU Students, AA HBTI Kanpur and the Harcourtians in North America prepared an App “CovidAid” which was instrumental in providing real time back end support for identification of resources- Hospital Beds, Oxygen, Diagnostics, Plasma, Medicines, Ambulance and Food through a helpdesk support of 60 students working round the clock from their homes. The CovidAid App provided help to over 1000 families in Kanpur, Lucknow, Prayagraj, Varanasi, Gorakhpur, Jhansi and the NCR.

The Harcourtians in North America have also committed themselves for establishment of a Primary Health Centre at HBTU Kanpur for all the stakeholders including the Students, Faculty, Staff and Alumni; with the help and extension of all stake holders.

**AGENDA POINT No. 38.11**

**Approval of Bank Account for New Delhi Chapter**

The **Executive Committee**, (referred as “Board” in Bank Parlance) **Alumni Association HBTI, Kanpur** approved as following.

“It is **resolved that the Executive Committee, Alumni Association HBTI, Kanpur** be and hereby given approval for opening a saving account with **UNION BANK OF INDIA, Branch CONNAUGHT PLACE, NEW DELHI** in the name of **ALUMNI ASSOCIATION, HARCOURT BUTLER TECHNOLOGICAL INSTITUTE, NEW DELHI Chapter** in the city of New Delhi and authorized **the New Delhi Chapter to operate the**

said account and also to file the necessary documents for account opening the said accounts as may be required by the bank.

It is **resolved** that the **Executive Committee, Alumni Association HBTI, Kanpur** be and hereby gives approval for the account operation of **ALUMNI ASSOCIATION, HARCOURT BUTLER TECHNOLOGICAL INSTITUTE – New Delhi Chapter** account and operation mode will be **Jointly** by :

1. **Either** Sh Pramod Kumar Rajput (President)  
**Or** Sh. Rakesh Kumar Goel (Secretary)  
**And**
2. Sh Ritesh Gupta (Treasurer)

It is **resolved** that the **Executive Committee, Alumni Association Harcourt Butler Technological Institute, Kanpur** be and hereby gives approval of the Amount of Rs 1,00,000/- (Rs One Lakh only) as limit for single transaction in **Alumni Association Harcourt Butler Technological Institute, Kanpur –New Delhi Chapter** Bank Account by the authorized Signatories.

It is **resolved** that the **Executive Committee, Alumni Association Harcourt Butler Technological Institute, Kanpur**, approved the document containing 11 points mentioned in the Annexure-02 for submitting to the Union Bank of India by New Delhi Chapter.

It is **resolved** that the **Alumni Association Harcourt Butler Technological Institute, Kanpur – New Delhi Chapter**, are bound and strictly adhere by the Standard Operating Procedures and guidelines incorporated in approved minutes of the 35<sup>th</sup> Executive Committee vide agenda point no. 35.06.”

**Board Resolution is enclosed at Annexure (III).**

#### **AGENDA POINT No. 38.12**

#### **Approval of Bank Account for Bengaluru Chapter**

The **Executive Committee**, (referred as “Board” in Bank Parlance) **Alumni Association HBTI, Kanpur** approved as following.

“It is **resolved** that the **Executive Committee, Alumni Association HBTI, Kanpur** be and hereby given approval for opening a saving account with **ICICI Bank, Branch CMH Road, Indira Nagar, Bengaluru, Karnataka – 560038** in the name of **ALUMNI ASSOCIATION, HARCOURT BUTLER TECHNOLOGICAL INSTITUTE, Bengaluru Chapter** in the city of Bengaluru and authorized **the Bengaluru Chapter to operate** the said account and also to file the necessary documents for account opening the said accounts as may be required by the bank.

It is **resolved** that the **Executive Committee, Alumni Association HBTI, Kanpur** be and hereby gives approval for the account operation of **ALUMNI ASSOCIATION, HARCOURT BUTLER TECHNOLOGICAL**

**INSTITUTE – Bengaluru Chapter** account and operation mode will be **Jointly** by.

3. **Either** Sh Prason Verma (President)

**Or** Sh. Rajat Kanodia (Secretary)

**And**

4. Sh Anshul Dixit (Treasurer)

It is **resolved** that the **Executive Committee, Alumni Association Harcourt Butler Technological Institute, Kanpur** be and hereby gives approval of the Amount of Rs 1,00,000/- (Rs One Lakh only) as limit for single transaction in **Alumni Association Harcourt Butler Technological Institute, Kanpur –Bengaluru Chapter** Bank Account by the authorized Signatories.

It is **resolved** that the **Executive Committee, Alumni Association Harcourt Butler Technological Institute, Kanpur**, approved the document containing 11 points mentioned in the Annexure-03 for submitting to the ICICI Bank by Bengaluru Chapter.

It is **resolved** that the **Alumni Association Harcourt Butler Technological Institute, Kanpur – Bengaluru Chapter**, are bound and strictly adhere by the Standard Operating Procedures and guidelines incorporated in approved minutes of the 35<sup>th</sup> Executive Committee vide agenda point no. 35.06.”

**Board Resolution is enclosed at Annexure (IV).**

### **AGENDA POINT No. 38.13**

**To deliberate upon the progress on HBTU-AA committees: Centenary Following points were considered for due diligence by the Executive Committee. President and Secretary have been authorized to take them further.**

1. To explore the possibility of Registration of AA-HBTI Kanpur under the FCRA.  
The New Tax Consultants have started the due diligence process for Registration under societies act for eligibility to receive corporate CSR grants and shall start working on FCRA registration shortly.
2. Integration of Students with the Alumni Association. Strengthening the ASCPC and broadening the scope of Student Welfare Activities.  
S/ Shri Pravin Gupta and Radha Kant Jaiswal were requested to expedite the work on various initiatives approved by the EC in the past.
3. To help HBTU Administration for fixing up the Concept, Design, Execution procedures help in garnering resources for the Centenary Gate/ Pillar/ Time Capsule/ Hall of fame and Student Development (Activity) Centre focused on Human Values, Professional Skills, Soft Skills, Socially useful initiatives useful for all individuals etc.

Shri Vivek Mishra has been requested to interact with University Administration for exploring possibility of Hall of fame, Student Development Centre and other socially useful initiatives.

**AGENDA POINT No. 38.14**

Any other issue with the permission of the Chair.

1. Shri Rajendra Kumar Jalan expressed the need for detailed discussions on budgetary provisions (By e-mail). All the participating committees have been requested to identify budgetary requirements for conducting designated events. All other members have been requested to explore the possibility of mobilizing resources and confirm the details of their efforts so that the adequate planning may be carried out adequately.
2. Shri Vivek Mishra requested sharing of official Alumni Data with the respective chapters (Only such chapters which have been officially constituted, requested and approved by the EC). The members opined and President approved sharing of the Excel file, with password protected, containing Alumni Data with the Chapter Presidents on a quarterly basis. The Chapter Presidents are advised to use the data judiciously. The details of accomplishments of notable Alumni shall also be shared with the University officials.
3. Mr Indra Pal Yadav suggested that road leading from Auditorium to the LV Hostel Gate be broadened, beautified and named "Centenary Road". It has been decided that a request shall be submitted to HBTU administration.

Meeting ended with vote of thanks to the chair

**VIVEK MISHRA.**  
**HON SECRETARY**

**BALRAM UPADHYAY**  
**HON PRESIDENT**

**Dated: 19 July 2021**

**Annexure (II)**

**Project- Student Development Innovation & Incubation Centre**

**Objectives**

Nurturing Student Skills- Language, Communication, Soft Skills, Human Values

Internships

Training Placement and Entrepreneurship Development

Providing a climate for Innovation Skills

Incubation of selected projects (to work in close association with the Incubation Hub)

**Structure**



- (1) Student Activity Centre (Hall) which is available and revamping/ remodeling would be required.
- (2) Language and Communication Skills class rooms.
- (3) Computer and professional skills development lab.
- (4) Utilities complex- Including dining area, wash rooms, recreation rooms.
- (5) Transit facility- Visitors hostel for accommodation of trainees. Individual rooms with attached washrooms on twin sharing basis.
- (6) Dormitory for students.
- (7) Library/ reading room.
- (8) Inter disciplinary discourse/ discussions/ idea development rooms.

### **Executive and Operational parameters-**

SOP to be prepared for the mechanism of working.

### **Management of Centre-**

By University or a specially designed vehicle of cooperation/ extension to work hand in hand with the University. It could be a consortium/ corporation/ Individual organisation or group of individuals identified and selected on the basis of Provisions of the University act.

### **Nurturing Student Skills**

For educators, the challenge is in preparing students for the “real world”. More than before, the focus is on teaching and nurturing soft skills in students. At the University level, colleges have to dedicate their efforts in order to ensure that the program’s offered by them are interactive and engaging, with a clear focus on entrepreneurship and new technical skills. Education for earning your bread and for alleviation of evil and darkness spread in the society.

Knowledge resources are available on the Internet in abundance. With the new education policy in place, focus is on need based, application based, knowledge efficiency and effectiveness. Good design of the curriculum is not enough, implementation has become all the more important. Operation is not sufficient, management skills are essential. A multi-disciplinary approach, including the work environment, is important for nurturing future generation. The mode of student evaluation needs to broaden and change. The real world of education is no longer only expecting good grades. A large proportion of real-world problems arises out of a lack of knowledge of

(a) The subject matter

- (b) Demographics and Social equilibrium of the place you dwell and  
© Interpersonal skills for sustainable development of the society.

Industry feels our graduates lack soft skills like Language, communication, critical thinking, reasoning and analytical power. Adequate computer knowledge. Industry wants decisive and insightful leaders and employees who are capable of taking risks and/ or implementing tasks. An educated mind now needs wider competence. One needs to strengthen self-management skills, including the ability to regulate behavior, emotions and perseverance.

Education shall include life experience in the future. The emergence of augmented electronic devices, automated units operable by 'Internet of Things' are on the way up. They have already transformed several educational campuses. Colleges and Institutions, therefore, will need to respond to the 'mobility shift', which will allow educators and students to be engaged from anywhere.

Funding will be based on the institution's responsibility to its students, and not based on enrolment. Exams that emphasize mastery of taught knowledge will no longer be the primary tool for judging student's performance. One of the challenges of education is - How do we plan for something we can't predict? To do this teaching methods have to change substantially; 'active learning approaches' such as group work, design projects, case studies, and application exercises will need to be adopted more and more. Out-of-class experiences (such as internships, participation in design competitions, active participation in student chapters of professional societies) need more significance and encouragement from the concerned quarters.

### **Programs leading up to the Centenary Program**

- (1) Workshop for enhancing English, Communication Skills & Human Values- In collaboration with Manaviya Prabandhan Sansthan, Kanpur. Estimated budget allocation for Kits, Snacks and Honorarium- Rs 50,000
- (2) Workshop on Hindi and Sanskriti- In collaboration with Prathamik Shiksha Sudhar Parikalp. "Guru Vandan Program" to honour dignitaries and Teachers has been planned. Tentatively on Sunday 12<sup>th</sup> of Sep 2021. **COMPLETED SUCCESSFULLY**  
Estimated budget allocation for Kits, Snacks and Honorarium- Rs 25,000  
EXCELLENT PARTICIPATION, OVER 200 MEMBERS, CHAIRED BY HON. VICE CHANCELLOR, SPECIAL GUESTS OF HONOR SHRI ARUN

PATHAK, M.L.C. (UP Legislative Council), Dr PAWAN KUMAR TIWARI, BASIC SHIKSHA ADHIKARI, KANPUR NAGAR and SHRI JAGMOHAN SALUJA, CHEM 1981 (Chairman Bhagwanti Group of Institutions & Bhagwanti Degree College)

(3) Workshop in performing Arts-

(a) Dance- In collaboration with Kalanidhi Centre of Performing Arts. Screening and selection of Harcourtian Students, Training. The program would finally lead up to a professional Dance presentation during the Centenary Celebrations.

“Sangeetmay Ram Katha”. The performance shall include a few members from the Harcourtian fraternity.

Estimated budget allocation for Kits, Snacks and Honorarium- Rs 150,000

(Inclusive of the Event during Centenary Celebrations- Costumes, Light, Sound, Music etc.)..

(b) Drama- In collaboration with Natya Bharti (International Fame Natya Samrat Shri Radhey Shyam Dixit). Screening and selection of Harcourtian Students, Training. The program would finally lead up to a professional Drama presentation during the Centenary Celebrations.

“Meera” or “Nat Samrat” or “Mouse Trap”.

Estimated budget allocation for Kits, Snacks and Honorarium- Rs 150,000

(Inclusive of the Event during Centenary Celebrations- Costumes, Light, Sound, Music etc.)..

(c) Music- In collaboration with “Swaranjali - Leading Music Professionals”. Screening & selection of Harcourtian Students, Training. The program would finally lead up to a professional Music presentation during the Centenary Celebrations.

Estimated budget allocation for Kits, Snacks and Honorarium- Rs 50,000

(Inclusive of the Event during Centenary Celebrations- Costumes, Light, Sound, Music etc.)..

**NOTE : A survey was conducted among the students (The major stakeholders in any university setup) of HBTU to obtain true**

**opinion through the ASCPC (Alumni students Connect Program Committee) and the data sheet is also enclosed as an Excel spread sheet.**

**ORGANISING TEAM :**

**HBTU TEAM**

**HBTU CENTENARY PROGRAM ORGANISING COMMITTEE**

**ALUMNI ASSOCIATION HBTI KANPUR-KANPUR CHAPTER**

**CONVENOR : SHRI RAJENDRA KUMAR JALAN**

**Vice Chairman- Centenary Celebrations Organising Committee**

**Encl : Excel Sheet Students Perspective**

**Annexure (III)**

**Board Resolution for Trust / Associations / SOCIETY / Clubs**

Resolved

1) That an account in the name of the **ALUMNI ASSOCIATION, HBTI KANPUR – KANPUR CHAPTER** be opened with State Bank of India, at **Nadri Bazar, Swaroop Nagar, Kanpur Branch** and that **Mr. Sanjeev Bansal or Mr Pankaj Kumar and Mr. Avinash Nigam** are authorized to sign the necessary forms and documents therefore.

2) And that State Bank of India be instructed to honour all cheques, promissory notes, and other instruments drawn by and all bills accepted on behalf of the Society, letter of credit application forms, request letter for issuance of guarantee, instructions for negotiation/purchase/discounting of export and inland bills, request letters for booking of forward contracts in foreign currency (limits for each transaction to be mentioned in the Board Resolution against each authorized signatory) whether such account be in credit or overdrawn, and to accept and credit to the account of the Society all moneys deposited with or owing by State Bank of India on any account or accounts at any time or times, kept or to be kept in the name of the Society and the amount of all cheques, notes, bills, other negotiable instruments, orders or receipt provided they are endorsed/signed/issued by **Mr Sanjeev Bansal or Mr. Pankaj Kumar and Mr. Avinash Nigam** of the Society for the time being, jointly by ~~anytwo /severally~~ (strike off which is not applicable) on

behalf of the Society and such signature(s) shall be sufficient authority to bind the Society in all transactions between State Bank of India and the Society including those specifically referred to herein.

3) And that the Society do accept the terms and conditions for the ~~Current account~~/Special Saving Account as may be contained in the application form and displayed on the website of the State Bank of India ("Website") or any other terms and conditions as may be notified by State Bank of India from time to time in connection with the provision of products and services offered by State Bank of India through the Website and Corporate Care Services (phone banking channels and E mail);

4) And that the said **Mr. Sanjeev Bansal or Mr Pankaj Kumar** and **Mr. Avinash Nigam** (strike off which is not applicable) be and are hereby authorized severally may avail the financial, monetary and any other products and services offered by State Bank of India through its Website and/or the Corporate Care Services (phone banking channels and E mail) on behalf of the Society, and do all such acts, deeds and things necessary, and to execute all such documents as are necessary, in connection therewith, and to operate the said proposed account in the name of the Society, using the aforesaid facilities, and to accept and adhere to all the terms and conditions set forth on the Website and comply with all other formalities as prescribed by State Bank of India in this regard and agree to such changes and modifications in the said terms and conditions as may be suggested by State Bank of India from time to time and to execute such deeds, documents and other writings as may be necessary or required for this purpose.

5) And that the below mentioned authorized officials and/or any of the officials nominated singly/jointly by the authorized officials are also authorized to operate on behalf of the Society through Corporate Internet Banking on the Society's accounts including by causing a debit balance in Society's account(s) with State Bank of India and/or continually operate the account(s) even when overdrawn, as per the access specifications (listed below).

Names of the Authorized Officials with transaction limits (Corporate Internet Banking)

| Name of the Users                            | Limit (Rs.) |                 | To be approved by (approvers should be a user in CIB) |
|--|-------------|-----------------|---|
|  | From        | To              |   |
| <b>Mr. Sanjeev Bansal or Mr Pankaj Kumar</b> | 1           | <b>1,00,000</b> | <b>Mr. Avinash Nigam</b>                              |
| <b>Mr. Avinash Nigam</b>                     | 1           | <b>1,00,000</b> | <b>Mr. Sanjeev Bansal or Mr Pankaj Kumar</b>          |

6) Further, the above mentioned authorized officials be and are hereby authorized to receive the login id and passwords, as may be sent by State Bank of India, for entering into transactions on Corporate Internet Banking and are authorized severally to convey to State Bank of India acceptance on behalf of the Society of any transactions as well as to enter into transactions on behalf of the Society on Corporate Internet Banking.

7) That below mentioned authorized officials be and is hereby authorized to receive the Login id and Password for entering into transactions through the phone banking medium and is authorized to convey to State Bank of India acceptance on behalf of the Society of any transactions as well as to enter into transactions on behalf of the Society through the phone banking medium.

Names of the Authorized Officials with transaction limits (Corporate Care Services)

| Sr. No. | Name of Users                                |
|---------|--|
| 1       | <b>Mr. Sanjeev Bansal or Mr Pankaj Kumar</b> |
| 2       | <b>Mr. Avinash Nigam</b>                     |

8) And that State Bank of India be and are hereby authorized to accept all valid and legal instructions through the Website and Corporate Care Services (phone banking channels and E mail) from any one of the above signatories in respect of the Society account/s as per the mode of operation suggested above. The Society does agree to hold State Bank of India harmless and their interest protected on account of it executing such instructions by the above signatories in the manner provided.

9) Resolved further that ~~Chairman of the Board~~/Secretary of the Society be and is hereby authorized to furnish a copy of the resolution certified as true to State Bank of India. And that a copy of any resolution of the Board /Managing Council if purporting to be certified as correct by the ~~Chairman of the Board~~/Secretary of the Society shall, as between State Bank of India and the Society, be conclusive evidence of the passing of the resolution so certified.

10) And that this resolution be communicated to State Bank of India and shall remain in force until notice in writing of its withdrawal, or cancellation is given to State Bank of India by the Society and accepted by State Bank of India.

11) Resolved further that the Users of Debit/ATM Card above named are authorized to avail and use all the facilities offered by State Bank of India in respect of such Debit/ ATM Card, irrespective of the fact that such Users are not authorized signatories or same/ similar transaction needs to be performed by any of the authorized signatories jointly or otherwise.

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