



# ALUMNI ASSOCIATION

Harcourt Butler Technological Institute, Kanpur

(Registered under Societies Registration Act 1880, vid no. 989/k-37663 dated 04.06.2007)

Ref No.: 48/AAHBTI/Elections/2019

Date: 31<sup>st</sup> October 2019

## **NOTICE - REGARDING INVITATION OF NOMINATIONS FOR THE EXECUTIVE COMMITTEE, Alumni Association, HBTI, Kanpur**

It is hereby informed to all concerned that the nominations for different positions of the Executive Committee, Alumni Association, HBTI Kanpur shall be received from 16th November 2019 in sealed envelope following the procedure prescribed in the notification no. 04/AAHBTI/SECY/2019 dated 24-09-2019 at the address detailed below.

***Sh. R. K. Jalan***  
***Election Officer***  
***7/188 A, Swarup Nagar***  
***Kanpur – 208002 (U.P.)***

The envelope containing duly complete nomination form on prescribed format with necessary documents should be sealed and the "***Nomination for Executive Committee, AA HBTI Kanpur***" should be super scribed on the top of envelope.

**R. K. Jalan**  
Election Officer for Elections of Executive Committee, AA HBTI Kanpur-2019

## **NOTIFICATION**

**ANNUAL GENERAL BODY MEETING (AGBM) ,**  
**ELECTIONS OF EXECUTIVE COMMITTEE**  
**&**  
**INVITATION OF NOMINATIONS FOR THE EXECUTIVE COMMITTEE,**  
**Alumni Association, HBTI, Kanpur**

Notification is hereby made for the Annual General Body Meeting (AGBM) of 'Alumni Association' HBTI, Kanpur' as per the decision taken in the 31<sup>st</sup> meeting of Executive Committee held on 15<sup>th</sup> September, 2019. The Annual General Meeting shall be held at 9.30 A.M. on 24<sup>th</sup> November, 2019, at Auditorium, Harcourt Butler Technical University, Kanpur.

Registration for Annual General Meeting will take place between 9-10 A.M. on 23<sup>rd</sup> November, 2019 i.e. along with the registration of 15<sup>th</sup> International Alumni Meet 2019. All Alumni Members are invited to attend the Annual General Meeting as per above schedule.

The Elections for the 7<sup>th</sup> Executive Committee of Alumni Association, HBTI Kanpur, will also be held during Annual General Body Meeting. The posts of Executive Committee for which elections will be held are details below;

President	One
Vice President	One
Secretary	One
Joint Secretary	One
Treasurer	One
Members	Six

### **Eligibility :**

- **President/Vice President** : The President / Vice President shall be an alumnus / alumna of at least ten years standing.
- **Secretary/Jt. Secretary** : The Secretary/Jt. Secretary shall be an alumnus / alumna of at least eight years standing.
- **Treasurer**: The Treasurer shall be an alumnus / alumna of at least five years standing.
- **Members**: The members shall be alumni of the Institute.

### **Election Officer:**

Sh. R. K. Jalan (Ph. 09839031227, email: [rajujalan1@arvinco.com](mailto:rajujalan1@arvinco.com)) has been appointed the Election Officer and Sh. Vivek Mishra (Mob:09336270570) has been appointed Alternate Election Officer and are responsible for receipt, scrutiny, acceptance and display of nominations, the acceptance of withdrawals and actual conduct of the election under superintendence of Executive Committee.

### **NOMINATIONS**

The nomination for the posts are invited in the sealed envelope on prescribed proforma (attached) so as to reach the Election Officer (or the office/location as prescribed by Election Officer) by 4 pm on 23<sup>rd</sup> November, 2019. Each nomination should bear the consent, signature and complete details of person filing nomination prescribed proforma and it should be duly proposed and seconded by active members of Alumni Association, HBTI, Kanpur.

## **PROCEDURE**

Display of valid nomination shall be made at the venue of AGBM by Election officer at 9 AM on 24<sup>th</sup> November 2019. Withdrawal of nomination may be made by 930 AM on the day of AGBM and final list will be displayed at 945 AM on the same day.

Voting shall be through secret ballot at 1000 AM on the date of AGBM. Each active member shall be entitled to a single non-transferable vote for each posts of 'President, Vice President, Secretary, Jt. Secretary, Treasurer' and one vote for each executive committee member.

Yours faithfully



Balram Upadhyay  
Secretary  
Alumni Association, HBTI, Kanpur

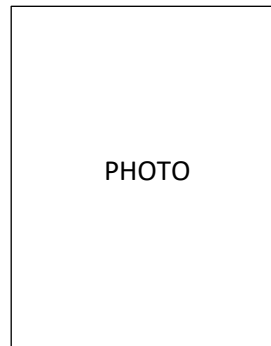
Enclosed: Nomination Form



**ALUMNI ASSOCIATION, HBTI, KANPUR**

**Nomination Form**  
**7<sup>th</sup> Executive Committee, 2020-2021**

Nomination for (*mention post*):.....



Alumni Member ID:

Name: .....Signature.....

Passing out Batch:.....Course:.....Branch.....

**PROPOSED BY**

Alumni Member ID:

Name: .....Signature.....

Passing out Batch:.....Course:.....Branch.....

**SECONDED BY**

Alumni Member ID:

Name: .....Signature.....

Passing out Batch:.....Course:.....Branch.....

*(All members are required to attach self-certified copy of an identity proof having photograph)*

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Election Officer